



MARTOCK PARISH COUNCIL

Buildings and Open Spaces Committee

Minutes of a meeting of the Buildings and Open Spaces Committee

Tuesday 18th February 2020 at 7.00pm at the Market House, Martock

Present: Cllrs Mark Warr (Chair), Graham MacDonald, Jess Spencer and Jenny Becker

In attendance: Adam Persson (Clerk)

Public participation: Two members of the public were present

Apologies:

No.	Subject	Comments
01/20	Parishioner participation – to hear any matters raised by members of the public	No members of the public were present.
02/20	Announcement that the meeting may be filmed or recorded	An announcement was made that the meeting may be filmed or recorded. It was AGREED to record the meeting.
03/20	To receive any apologies for absence	None
04/20	To receive any declarations of interest	No declarations of interest received.
05/20	To receive a report on any dispensations granted	No dispensations had been granted.
06/20	To agree the minutes of the meeting held on 19 th November 2019 and deal with any matters arising	The minutes of the meeting were approved as a true record (enclosure) and signed by the Chair.
07/20	To confirm the actions agreed upon at the meeting have been completed: 1) Buildings 2) Open Spaces	The Action List was reviewed (enclosure). a) One red action is to purchase and install the light panels for the Parish Hall. The Chairman, Cllr. Bloomfield has advised that he is looking into the cost b) The Fire Pump is to remain in the Fire Station a) The redesigning and repositioning of the 'Dogs on Lead' was Agreed.
08/20	To receive a report on the work of the Tree Planting Working Group	The report on the work of the Tree Planting Work Group was received and covered:

		<ul style="list-style-type: none"> a) The group was present and reported that the group has been renamed the Ash and Martock Nature Recovery Group with the aim to cover more than trees. Its remit is; action, disseminate knowledge and encourage involvement. b) There was discussion on the location of the indigenous trees to be planted in the recreation ground. c) A proposal to be put to Full Council to allow the working group to talk to the contractor and Sports Teams was Agreed d) It was proposed that there would be a parish council member on the group to report back to the council
09/20	<p>To receive a report on issues that have arisen since the last meeting:</p> <p>1. Buildings:</p> <ul style="list-style-type: none"> 1) To discuss the replacement of the intruder alarm in the Market House with a smart remote-control system 2) To receive a verbal report on the Market House 3) To receive a verbal report on the Pavilion 4) To receive a verbal report on the Parish Hall 	<ul style="list-style-type: none"> 1) It was proposed that a new intruder alarm is installed and that 3 quotes will be sought. Action: Clerk 2) <ul style="list-style-type: none"> a) The fallen tiles on the roof of the Market House have been put back and made safe. b) To advise that the automatic door will require servicing as it stick. Action: Clerk c) To advise that a damp patch is on the wall under the bell tower d) Open Reach installed a green cabinet outside that was too close to the door, that has now been removed. 3) <ul style="list-style-type: none"> a) A replacement for broken tile on the pavilion has now been sourced and will be replaced b) The caretaker repaired the boiler pilot light after it went out due to a power cut. Previously a plumber had to be called. 4) <ul style="list-style-type: none"> a) The lobby carpet in the parish hall has been replaced.

	<p>2. Open Spaces:</p> <p>1) To review the quotations and award the contract for filling in the potholes on the corner of Ralph's Lane</p> <p>2) To discuss the Stone Conservator's Report on the Chest Tombs and agree the tender process for restoration works</p> <p>3) To agree the removal of one yew tree from the path leading to the Garden of Rest</p> <p>4) To approve a quotation to replace the water butt with a 1000ltr IBC water butt and two fence panels to the rear of the Infants Burial Ground plus associated works, at a cost of £961.40</p> <p>5) To receive an update on works carried out at Hoop Land by SCC and the access issues arising from it.</p>	<p>b) The back room new LVT flooring will be installed in mid-March by Kingfisher Carpets.</p> <p>c) There are issues with the sound on the AV System. Cllr. Bloomfield is looking into this</p> <p>d) Storage space is limited for the groups and is disproportionate between all users. It was proposed to meet with the Players to discuss storage with them.</p> <p>1) Three quotes have been submitted for the repair of the corner of Ralph's Lane.</p> <p>2) The report has been received and parish council will require to go to tender to specialists in this area for the restoration works on the Stone Conservator's recommendation. The Diocese will require to be involved</p> <p>3) It was AGREED to remove the yew tree from the path edge and to replace in an area of the churchyard as highlighted by the tree officer. The tree officer has also agreed for parish council to remove the large fir tree next to the main entrance of the church.</p> <p>4) It was recommended to accept the quote for works to the water butt and fence panel. Proposal Jess Spencer and seconded Mark Warr And UNANIMOUSLY AGREED</p> <p>5) Cllr Bloomfield is in discussion with SCC to resolve the issue of access</p>
10/20	To discuss any received correspondence relevant to the committee	The National Village Hall Census released by ACRE have requested that parish council complete a survey. ACTION: Clerk
11/20	To note the date of the next meeting of the Committee on Tuesday 19 th May 2020 at 7pm	Date of the next meeting was noted.
12/20	The resignation of the chair for BandOS Committee was submitted	The resignation by Mark Warr as the chair for the BandOS Committee was received and accepted.

The meeting closed at 20.30pm

Approved (date): _____

Signed by the Chair: _____