



MARTOCK PARISH COUNCIL

Buildings and Open Spaces Committee

Minutes of a meeting of the Buildings and Open Spaces Committee

Tuesday 19th February 2018 at 7.00pm at the Market House, Martock

Present: Cllrs Jenny Becker (Chair), Neil Bloomfield, Graham Middleton and Louise Clarke

In attendance: Adam Persson (Clerk) and one member of the public

Apologies: Patrick Palmer

No.	Subject	Comments
01/19	Parishioner participation – to hear any matters raised by members of the public	No matters were raised.
02/19	Announcement that the meeting may be filmed or recorded	An announcement was made that the meeting may be filmed or recorded. It was AGREED to record the meeting.
03/19	To receive any apologies for absence	Apologies had been received from Patrick Palmer.
04/19	To receive any declarations of interest	No declarations of interest received.
05/19	To receive a report on any dispensations granted	No dispensations had been granted.
06/19	To agree the minutes of the meeting on 20 th November 2018 and deal with any matters arising	The minutes of the meeting were approved as a true record (enclosure) and signed by the Chair.
07/19	To confirm the actions agreed upon at the meeting have been completed	The Action List was reviewed (enclosure). 18/15 a – It was AGREED to take the seasoned wood to Yandles for cutting. ACTION: Clerk
08/19	To receive a report on issues that have arisen since the last meeting: a) Buildings: 1) To receive an update on the new toilet in the Market House	The new toilet, electrical work and carpentry would commence on Friday 21 st March.

	<p>2) To approve the siting of the 1755 Martock Fire Pump in the Information Centre</p> <p>3) To receive an update on the redecoration of the Parish Hall</p> <p>b) Open Spaces</p> <p>1) To receive the quarterly SSDC Playground Inspection Report and receive an update on a works programme</p> <p>2) To discuss the purchase of benches for the village</p>	<p>The three public computers have not been used for over a year and it was AGREED that they would be transferred to the Parish Hall and Job Club once cleaned by Somerton Computing. The remaining computer would be sold.</p> <p>ACTION: Clerk</p> <p>The siting of the fire pump in the Information Centre was AGREED.</p> <p>ACTION: Clerk</p> <p>One of the free standing leaflet holders would need to be removed to make way for the pump. It was AGREED that the leaflets would be placed in the wall holder and the free standing holder would be offered to the Job Club.</p> <p>ACTION: Clerk</p> <p>The redecoration of the Parish Hall would take place week commencing 18th March and would take approximately two weeks.</p> <p>As it was clear that the Parish Hall is falling behind other similar venues in the provision of audio visual amenity, three quotes were being sought for technical improvements and would be discussed at the next meeting.</p> <p>The report was received. The Fund Raiser had been in discussion with SSDC with regard to S106 monies. Due to changes in how S106 monies were to be distributed, there was no clarity on how or if MPC would receive funding for the Playground equipment repairs.</p> <p>It was AGREED to formally raise this matter with the District Council Ward Members.</p> <p>ACTION: Clerk</p> <p>It was AGREED to obtain quotes for three benches to be sited at Old Market, by the Fitness Centre and at Stapleton. The Fund Raiser was investigating possible grant funding.</p> <p>ACTION: Clerk</p> <p>It was further AGREED to investigate the most suitable material for the benches and take the findings to the next meeting.</p> <p>ACTION: Clerk</p>
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	<p>3) To approve the painting of five finger post signs at a cost of £750.00</p> <p>4) To approve the allocation of one allotment plot to the Wednesday Club</p> <p>5) To discuss the use of drones on the Recreation Ground</p> <p>6) To discuss a proposal to run outdoor bootcamp style fitness classes on the Recreation Ground</p>	<p>The painting of the finger post signs was discussed.</p> <p>A proposal was put forward that the Committee approve the painting of five finger post signs at a cost of £750.00. Jenny Becker proposed and Neil Bloomfield seconded the proposal.</p> <p>Unanimously AGREED.</p> <p>ACTION: Clerk</p> <p>The Wednesday Club had requested an allotment plot for use by the group. One allotment was available and required extensive work.</p> <p>A proposal was put forward that the Committee approve the allocation of one allotment plot to the Wednesday Club. Neil Bloomfield proposed and Jenny Becker seconded the proposal.</p> <p>Unanimously AGREED.</p> <p>ACTION: Clerk</p> <p>The use of drones on the Recreation Ground had been raised. The Parish Council did not have a Drone Policy. It was AGREED to approach SSDC for their policy and report back to the Committee.</p> <p>ACTION: Clerk</p> <p>Dog fouling and lead signs were still not ready. It was AGREED to expedite the matter.</p> <p>ACTION: Deputy Clerk</p> <p>It was further AGREED to investigate signs for large remote controlled vehicle usage and dog poo bag dispensers for the Recreation Ground.</p> <p>ACTION: Clerk</p> <p>The proposal to run outdoor bootcamp style fitness classes was discussed. Risk Assessments and insurance would be required.</p> <p>It was AGREED to draw up an annual lease at a commercial rate.</p> <p>ACTION: Clerk and Jenny Becker</p>
09/19	To discuss any received correspondence relevant to the committee	

	1) An email from Fergus Dowding, Martock Community Group	<p>The Martock Community Group as part of their preparations for a community litter pick in March had purchased 12 litter picks at a cost of £43.47. The MCG requested that MPC refund this amount.</p> <p>In line with Financial Regulations, any expenditure should where possible be an agenda item and the decisions minuted. It was AGREED to make the purchase of litter picks an agenda item for the next meeting.</p> <p>ACTION: Clerk</p>
10/19	To note the next meeting of the Committee on Tuesday 21 st May 2019 at 7pm	Date of the next meeting was noted.

The meeting closed at 19.30pm

Approved (date): _____

Signed by the Chair: _____

DRAFT