



# MARTOCK PARISH COUNCIL

## Buildings and Open Spaces Committee

### Minutes of a meeting of the Buildings and Open Spaces Committee

Tuesday 19<sup>th</sup> November 2019 at 7.00pm at the Market House, Martock

**Present:** Cllrs Mark Warr (Chair), Jesse Spencer, Graham MacDonald and Les Hallett

**In attendance:** Adam Persson (Clerk)

**Apologies:** Neil Bloomfield, Alan Potter and Jenny Becker

No.	Subject	Comments
22/19	Parishioner participation – to hear any matters raised by members of the public	No members of the public were present.
23/19	Announcement that the meeting may be filmed or recorded	An announcement was made that the meeting may be filmed or recorded.  It was <b>AGREED</b> to record the meeting.
24/19	To receive any apologies for absence	Apologies had been received from Neil Bloomfield, Alan Potter and Jenny Becker.
25/19	To receive any declarations of interest	No declarations of interest received.
26/19	To receive a report on any dispensations granted	No dispensations had been granted.
27/19	To agree the minutes of the meeting on 21 <sup>st</sup> May 2019 and deal with any matters arising	The minutes of the meeting were approved as a true record (enclosure) and signed by the Chair.
28/19	To confirm the actions agreed upon at the meeting have been completed	The Action List was reviewed (enclosure).  18/19 2 – The Fire Pump was ready to be installed in the Information Centre.
29/19	To receive a report on issues that have arisen since the last meeting: a) Buildings:  1) To approve the quotations for flooring in the back room and lobby of the Parish Hall	The quotes were reviewed.  A proposal was put forward that the Committee appoint Kingfisher Carpets to carry out the works. Graham MacDonald proposed and Jesse Spencer seconded the proposal.

	<p>2) To receive an update on the Audio Video equipment installation in the Parish Hall</p> <p>3) To agree the marking out of a netball court in the Parish Hall for U3A</p> <p>4) To discuss a green strategy for parish buildings</p> <p>b) Open Spaces</p> <p>1) To discuss the purchase of Outdoor Gym Equipment for the Recreation Ground</p> <p>2) To discuss the adequacy of street lighting in Martock</p>	<p>Unanimously <b>AGREED</b>.</p> <p><b>ACTION:</b> Clerk</p> <p>The audio-visual equipment was now fully installed and was an important addition to what the Parish Hall could offer residents and groups.</p> <p>The U3A wished to begin a walking netball group. Additional marking was required.</p> <p>It was <b>AGREED</b> to allow the U3A to mark out a netball court as long as the tape used was a different colour to the badminton court markings.</p> <p>The locating of solar panelling and other renewable energy sources on and within Parish Council properties was discussed.</p> <p>It was <b>AGREED</b> to include this in the discussion on environmental strategy at the November Full Council meeting.</p> <p><b>ACTION:</b> Clerk</p> <p>The addition of outdoor gym equipment had been discussed and rejected by the Committee at their November 2017 meeting. The matter had been raised again at Full Council at their July 2019 meeting and the Committee had been asked to investigate options and demand for such an addition to the Recreation Ground. Gym equipment had been identified by the Youth Parish Council as a useful addition.</p> <p>It was <b>AGREED</b> to add this to the precept discussion at the November Full Council meeting as a potential budget line for 1920/21.</p> <p><b>ACTION:</b> Clerk</p> <p>A number of areas in Martock were without adequate street lighting. Areas identified included outside the Market House by the Bus Stop.</p> <p>It was <b>AGREED</b> to investigate options with County Highways.</p> <p><b>ACTION:</b> Clerk</p>
--	--	--

	<p>3) To discuss the Dogs on Leads signs at the Recreation Ground</p> <p>4) To receive the quarterly SSDC Playground Inspection Report</p> <p>5) To receive an update on the installation of benches in the village and Recreation Ground</p> <p>6) To approve the planting plan for 59 semi-mature trees in commemoration of the War dead at the Recreation Ground</p> <p>7) To agree a policy on parking charges on the Recreation Ground for events</p>	<p>The signs were in the wrong locations and it was <b>AGREED</b> to arrange to move them to the locations discussed and approved.</p> <p><b>ACTION:</b> Clerk</p> <p>The Inspection Report was received (enclosure).</p> <p>A number of defects listed in the report had been rectified by HAGS since the inspection.</p> <p>The repair programme for remaining play equipment would require budgeting and it was <b>AGREED</b> to include this in precept setting at the November Full Council meeting.</p> <p><b>ACTION:</b> Clerk</p> <p>The three Village benches and the three Recreation Ground benches had now been installed with a positive response from parishioners.</p> <p>It was <b>AGREED</b> include additional benches in precept setting at the November Full Council meeting.</p> <p><b>ACTION:</b> Clerk</p> <p>The planting plan was discussed.</p> <p>The Committee <b>AGREED</b> that the plan did not provide enough information on which to base a decision and that the Committee should request a more detailed plan from the Ash Parish Wood Manager.</p> <p><b>ACTION:</b> Clerk</p> <p>The matter of allowing for parking on the Recreation Ground to be chargeable was discussed.</p> <p>It was <b>AGREED</b> that on field parking for events on the Recreation Ground should be allowed subject to Parish Council approval as long as the charge was for not for profit events.</p>
30/19	<p>To discuss any received correspondence relevant to the committee</p> <p>1) An email from Somerset County Council</p>	<p>Notification of a Temporary Closure of a Footpath had been received from SCC. This related to footpath Y 16/21 (Hoop Lane) and was to allow rights of way improvements to be carried out.</p>

	2) A letter from a Yeovil resident	A letter of apology had been received from a resident of Yeovil for the graffiti that had been spray painted on the skateboard park.
31/19	To note the date of the next meeting of the Committee on Tuesday 18 <sup>th</sup> February 2020 at 7pm	Date of the next meeting was noted.
32/19	To resolve that the press and public be excluded from the remainder of the agenda due to the confidential nature of the business to be transacted	It was resolved to exclude the press and public from the remainder of the agenda due to the confidential nature of the business to be transacted
33/19	To discuss Committee budget forecasting	Budget forecasting was discussed, and potential improvements and projects were identified for discussion at the November Full Council meeting.

The meeting closed at 21.08pm

Approved (date): \_\_\_\_\_

Signed by the Chair: \_\_\_\_\_