



# MARTOCK PARISH COUNCIL

## Agenda for Finance & Resources Committee meeting 24<sup>th</sup> July 2019

### To all members of the Finance and Resources Committee of the Parish Council:

You are summoned to attend a meeting of the Finance and Resources Committee of Martock Parish Council on **Wednesday 24<sup>th</sup> July at 6.00pm** at the Market House, Church Street, Martock, TA12 6JL for the purpose of transacting business outlined in the agenda below.

Adam Persson  
Parish Clerk  
18<sup>th</sup> July 2019

Members of the public are welcome to attend and will be given an opportunity to speak. Papers relating to the agenda will be made available for viewing in the Information Centre, via the [martockonline](http://martockonline) website or on request to the Parish Clerk, 01935 822891, [clerk@martock-pc.gov.uk](mailto:clerk@martock-pc.gov.uk)

### AGENDA

| Item | Subject  | Comments                       |
|------|--|--------------------------------|
| 1    | Parishioner participation – to hear any matters raised by members of the public                      |                                |
| 2    | Announcement that the meeting may be filmed or recorded  |                                |
| 3    | To receive any apologies for absence   | Parish Clerk                   |
| 4    | To receive any declarations of interest in items on the agenda                                       |                                |
| 5    | To receive a report on any dispensations granted   | Parish Clerk                   |
| 6    | To agree the minutes of the meeting of 20 <sup>th</sup> March 2019 and deal with any matters arising | (Enclosure)                    |
| 7    | To confirm the actions agreed upon at that meeting have been completed                               | Review Action List (Enclosure) |
| 8    | To approve the Risk, Asset and Insurance Registers   | (Enclosures)                   |
| 9    | To agree an amendment to the Calendar of Parish Council meetings                                     | (Enclosure)                    |

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|----|---|--------------|
| 10 | To review and agree amendments to the Committee's Terms of Reference  | (Enclosure)  |
| 11 | To approve the Burial Ground Fees for 2019/2020   | (Enclosure)  |
| 12 | To note the authorised payment schedules for March, April, May and June                                       | (Enclosures) |
| 13 | To agree the minimum level of reserves to be held by Martock Parish Council for the 2019/20 financial year    |              |
| 14 | To discuss the process for policy reviews   |              |
| 15 | To discuss any strategic items and any significant issues to be considered imminently in committee            |              |
| 16 | To discuss any received correspondence relevant to the committee  | Parish Clerk |
| 17 | To agree the date of the next meeting of the Committee on Wednesday 11 <sup>th</sup> September 2019 at 7.00pm |              |

To members of the Parish Council, County and District Councillors, Information Centre, Library, Church and Parish Council notice boards, [martockonline](http://martockonline) website