



MARTOCK PARISH COUNCIL

Finance and Resources Committee

Minutes of a meeting of the Finances and Resources Committee Wednesday 28th April 2021, virtual meeting held on Zoom

Present: Chair Sylvia Williams, Cllrs Neil Bloomfield, Marilyn Butler, Graham MacDonald and Jenny Becker

In attendance: Christine Berry (Parish Clerk), Robert Noakes (RFO), Cllrs Paul Helyer and Blair Crisp

Apologies: None

No.	Subject	Comments
01/2021	Parishioner participation – to hear any matters raised by members of the public	No matters were raised.
02/2021	Announcement that the meeting may be filmed or recorded	An announcement was made that the meeting may be filmed or recorded. It was AGREED to record the meeting.
03/2021	To receive any apologies for absence	No apologies were received
04/2021	To receive any declarations of interest	No declarations received
05/2021	To receive a report on any dispensations granted	No dispensations granted
06/2021	To agree the minutes of the meeting of 26 th February 2021 and deal with any matters arising	The minutes of the meeting were approved as a true record (enclosure) and shall be signed by the Chair at the next face to face meeting.
07/2021	To confirm the actions agreed upon at that meeting have been completed	All actions had been completed.
08/2021	To note the authorised payment schedules for the financial year 1 April 2020 to 31 March 2021	The authorised payments the financial year 1 April 2020 to 31 March 2021 were noted by the Committee.

09/2021	To note the amendment of 4 George Ltd contract and to approve renewal of	It was AGREED to approve the renewal of the 4George Ltd contract for 2021/2022
10/2021	To discuss the provision of the administration function	<p>It was proposed to increase the hours of the temporary Admin Support from 10 hours to 15 hours for 3 months. This would give a total of 52 hours to be covered by the Clerk and Admin Support.</p> <p>Proposed by Neil Bloomfield and seconded Sylvia Williams</p> <p>Unanimously AGREED.</p>
11/2021	To review and approve the maintenance contracts to be published for tender by 30 April on the Martock Online website.	<p>A proposal was put forward that Cllr Paul Helyer, would make an amendment to the wording for the Recreation Ground Maintenance Contract to the Clerk that will:</p> <ul style="list-style-type: none"> i) cover grass cutting and mulching ii) reduction of cuts to the certain areas of the recreation ground. <p>Proposed by Jenny Becker and seconded Sylvia Williams</p> <p>Unanimously AGREED.</p> <p>ACTION: Cllr Paul Helyer and Clerk</p>
12/2021	To discuss the merits of the CCLA Property Fund	<p>An update was given by the RFO on the merits of the CCLA Property Fund as opposed to the CCLA deposit account that parish council has currently.</p> <p>CCLA have advised that in the event of a possible negative interest on investments it would be appropriate to look at the parish council investment going forward.</p> <p>The RFO has looked at other options and the CCLA Property Fund does give a positive return on investment. In order to consider the options it is recommended by the RFO to invite a member of CCLA to give a presentation at the Full Council meeting in June.</p> <p>Proposed by Sylvia Williams and seconded by Jenny Becker</p> <p>It was unanimously AGREED</p> <p>ACTION: RFO</p>
13/2021	To discuss any received correspondence relevant to the committee	<ul style="list-style-type: none"> i) An email had been received from the tennis club requesting funds for the resurfacing of the two public tennis courts. Neil Bloomfield and the RFO will look into the lease before a decision is made. <p>ACTION: Neil Bloomfield and RFO</p>

		<p>ii) An email has been received from a vehicle lease company. Neil Bloomfield has forwarded to the RFO for advice on the quote given before a decision is made. The RFO is to read through the government guidelines for use of a company vehicle by an employee .</p> <p>ACTION: RFO</p>
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The meeting closed at 4.44pm

Approved (date): _____

Signed by the Chair: _____