



MARTOCK PARISH COUNCIL

Full Council Minutes 26th January 2022

Minutes of the meeting of Martock Parish Council held on 26th January 2022 at 6pm in The Parish Hall, Church Street, Martock.

Present: Cllrs Louise Clarke (Chair), Graham MacDonald, Les Hallett, Blair Crisp, Clara Ross, John Hole, Alan Potter, Tina Randall, Andy Robinson and Paul Helyer. There are 5 vacancies on the council.

In attendance: Locum Clerk, Karen Crowhurst RFO Robert Noakes and Admin Assistant Fiona Hook

The Chairman welcomed Members of the Public.

The Clerk explained that if the members of the public wished to comment on planning matters on the agenda the time to do so was during the public participation.

To receive the County Councillor's Report

Cllr. Bloomfield The County Councillor for the Martock Ward gave a brief verbal report.

The flood warning system will hopefully be installed soon.

He advised that the date of the next election would not be approved until it has passed a parliamentary vote in March. Until then the date of the next Parish Council Elections remains May 2023

A request has been submitted to the County Council to replace the pedestrian bridge into the Recreation Ground as it is not currently suitable for disabled access or prams and buggies. There is a huge demand for such work so it is unclear when or if the bid will be successful.

To receive the District Councillor's Report

Cllr. Clarke District Councillor for the Martock Ward reported that the move to a Unitary Authority was dominating most of the work of the District Council. The matter of M3 had come up at the Area North Committee of SSDC today and will be on the agenda for the next month's Area North meeting anyone wishing to attend are welcome to do so.

To receive a verbal report from a representative of the Service Team

The clerk advised that meeting that Councillors Shard and Butler had resigned. As a result, the report from the Services Team listed on the agenda has been deferred. Public session:

Public participation

A parishioner raised objections to the planning applications for development at the 21/03665 and 21/03666 Martock Workspace on Stoke Road that will be considered later in the meeting. The Parishioner invited members to visit their property to assess the impact of the development on it for themselves.

The agent for the applicant for planning permissions on Stoke Road that will be considered at the meeting clarified some points raised and invited members to visit the site.

A parishioner urged the council to consider the impact of rises in the cost of living and in particular the predicted rise in fuel costs on parishioners when it sets the budget and precept for the forthcoming year.

The Chair announced that the meeting would be recorded for clerking purposes.

195/21 **APOLOGIES FOR ABSENCE**

There were no apologies for absence

196/21 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

197/21 **DISPENSATIONS**

There were no requests for dispensation.

198/21 **Approval of Minutes**

RESOLVED: That the minutes of the Full Council meeting held on the 8th December 2021 be amended to correct the time from 7pm to 6pm and signed as a true record of the meeting. It was further **RESOLVED** that the minutes of the extraordinary meeting held on the 17th of December 2021 are signed as a true record of the meeting.

199/21 **To receive a report and accept the documents required for insurance submitted by the**

Flood Warden

This matter had been dealt with in the extraordinary meeting of 17th December 2021

200/21 **Chairman's report**

The Chairman gave a brief verbal report and confirmed that Cllr Shard and Councillor Butler had resigned from the Council. She thanked them for their work on behalf of the council.

201/21 **Co-option of new Council members 3 vacancies -To agree to proceed with co-option or wait until the elections in May**

After weighing up the pros and con of co-opting new members in February which would lead to them only serving Council for a couple of months and being mindful that elections may be held in May it was **RESOLVED:** That Council would defer co-opting for 3 vacancies considering the likelihood that there would be an election in May. This decision to be reviewed in March when confirmation of the election date is likely to be available.

8 in favour 1 against 1 abstention.

It was noted that the process notifying the 2 most recent vacancies had started.

202/21 **Appointment of Members to Committees or cover Committee decisions at Full Council level and hold extra meetings.**

It was **RESOLVED** to make the following appointments to the committee membership.

Note: Ex officio members of Martock Parish Council are voting members of all committees

Buildings and Open Spaces Committee

Cllrs. Graham MacDonald (Chair), Paul Helyer, John Hole (ex officio), Louise Clarke (ex officio) and Clara Ross (ex officio)

Services Committee (Chair to be elected at first meeting)

Cllrs. Alan Potter, Clara Ross (ex officio), Louise Clarke (ex officio)
Blair Crisp and John Hole (ex officio)

Planning Committee

Cllrs Paul Helyer (Chair), Tina Randall, Blair Crisp, Louise Clarke (Ex officio)
John Hole (ex officio), Clara Ross (ex officio) and Mr Andrew Clegg non-voting
co-opted member.

Finance and Resources Committee

Cllrs. John Hole (Chair), Chairman of the council -Councillor Louise Clarke,
Vice-Chair of the council -Councillor Clara Ross, Chair of buildings and open spaces –
Councillor Graham MacDonald, Chair of Services Committee – to be decided and
Councillor Paul Helyer -Chair of planning committee

203/21

To consider setting up an Environmental and Climate Change Working Group and agree Membership and create terms of reference Environment and Climate change working group.

It was **RESOLVED** that Cllrs. Andy Robinson be the lead Member for this Working Group, and Blair Crisp, Graham MacDonald, Tina Randall, Louise Clarke (ex officio), Clara Ross (ex officio) and John Hole (ex officio) would form the working party and report back to full council by recording notes of the meeting and highlighting recommendations for full Council to consider.

204/21

To consider obtaining free apple trees and placing them in various locations in the village

The Council **RESOLVED** to delegate authority to Cllr Robinson to work alongside the clerk to submit a bid for a selection of apple trees for planting within the Parish. The exact location to be approved at a later date. A vote was taken by a show of hands. All were in favour.

205/21

To decided what events to hold and managed by the Council regarding the Queen's Jubilee

It was **RESOLVED** to delegate Cllr's. Cross Clarke and Potter to work on ideas for Parish events to mark the Queen's Platinum Jubilee and report back to council.

206/21

To receive the following Planning Applications and agree to submit comments to the District Council Planning Department

Members received the following Planning Applications and **RESOLVED** to submit the following comments to the Planning Authority;

**21/03508/HOU The erection of two storey side extension to dwelling
1 Chestnut Road Martock TA12 6DP**

Standing orders suspended 18.58 to hear relevant information from the public on this application. Standing Orders reinstated at 18.59

Martock Parish Council supports the application subject to the following conditions;
that a broad-leafed replacement tree is planted on the site and maintained to maturity

Acceptable mitigation is provided on the extra WC which may contravene the phosphate planning moratorium. A vote was taken by a show of hands, 7 were for 1 was against, there were 2 abstentions.

21/03551/LBC Relocation of gas meter from inside living room to a unibox on the outside of the west wall of the property 1 Manor Barn Manor Road Martock Martock
Parish Council **supports** the Application subject to the conditions that the application is supported by the conservation officer unanimous

21/02773/HOU The erection of a two-bay oak framed garage 43 East Street Martock

Martock Parish Council **supports** the Application subject to the conditions that
The existing old garden wall and gateway will not be changed
The application is supported by the conservation officer and Highways authority

21/03665/FUL Full planning application for the demolition of existing building and replacement with Cafe (use class E) as well as creation of new attenuation pond with associated landscaping and works Martock Workspace Stoke Road Martock TA12 6RR

It was **resolved** Standing Orders suspended at 19.11hrs to clarify that there is already a café there. Standing Orders were reinstated at 19.12 hrs

Martock Parish Council **supports** the Application subject to the following conditions.

that the recommendations in the Preliminary Ecological re-assessment –Martock Workspace, Martock, Somerset are adopted.

The Drainage Plans for site be amended to show an outflow for the proposed attenuation pond with a connection for the outflow to the existing site drainage.

SSDC Planning confirm the current situation with regard to whether the planning conditions referred to have been discharged and if not a planning condition similar to Condition 5, 15/05167/FUL & 16/05479/S73, & Condition 4, 18/00465/FUL, be applied to the current application.

6 For 4 abstentions

21/03666/FUL Full planning application for the installation of three commercial units (E use class) with associated landscaping, parking and works Martock Workspace Stoke Road Martock TA12 6RR

Standing Orders suspended at 19.16 hrs to get clarity on the windows from the applicant. Standing orders reinstated at 19.17 hrs

Martock Parish Council **supports** the Application subject to the conditions.

that acceptable mitigation is provided on the extra WCs which may contravene the phosphate planning moratorium. (An issue for the planning officer to decide.)

The recommendations in the Preliminary Ecological re-assessment be adopted –

Installation of 3 Studios -Martock Workspace, Martock, Somerset

The rear windows should be obscured and designed so as to prevent overlooking and noise pollution into the adjoining property into perpetuity. 6 For 4 abstentions

22/00029/TPO Application to carry out Tree Surgery Works to No. 1 Tree as shown within the South Somerset District Council (MART 2) 2015 Tree Preservation Order The Old Fire Station Manor Road Martock TA12 6JJ

The chair of planning explained that in fact this work had already been carried out. Council resolved that they should still send their comments to SSDC. unanimous

207/21

Finance & Resources

The Chair thanked the RFO for his outstanding work managing Council's finances and in particular on the budget.

(a) Request for funding for the amount of £97.20 + VAT for 300 reagent sachets to assist with testing for high phosphate pollution within Martock Council **RESOLVED** approve funding for the purchase of reagent sachets for a local action group to monitor PHOSPHATE LEVELS in the area.

(b) To approve the schedule of payments
Members received and **approved** the schedule of payments.

9 For 1 abstention

(c) To accept and approve the bank reconciliations
Members received and **approved** the bank reconciliations. unanimous

(d) To accept the notes of the Working Group meeting held on 19th January and consider the recommendations
The Notes of the Working Group meeting were **NOTED**, and the recommendations **ACCEPTED**. 6 For 1 against 3 abstentions

(e) To agree the budget for 2022-2023
Having accepted the recommendations of the working group the council **RESOLVED** to agree the Budget for 2022-2023 as presented. 8 For 2 abstentions

(f) To set the precept for submission for 2022-2023
Council **RESOLVED** to set the precept for the amount of £381,763. 7 For 3 abstentions

208/21

Delegated authority to Locum Clerks or permanent Clerk in the event of another Lockdown.

It was **RESOLVED** to delegate authority to the Clerk or Locum Clerk to keep the function of the council running in the event of a lockdown. unanimous

209/21

EXCLUSION OF PRESS AND PUBLIC

To Resolve to exclude the Press and Public from the following item, due to the confidential nature of the business to be transacted

It was **RESOLVED** to exclude the press and public unanimous

210/21

STAFFING MATTERS

- a) Members **NOTED** the resignation of the Parish Council Administrator for administration duties.
- b) The appointment of a temporary administrator for a period of 3 months was **RATIFIED**.
- c) A report from the Locum Clerk on current Staffing matters was received and the recommendations within the report **ADOPTED**
- d) Following concerns raised about the intruder Alarm camera system in the Parish Hall it was **AGREED** to temporarily disable the system whilst data protection issues are investigated.

The meeting closed at 20.15hrs

Approved (date): _____

Signed by the Chair: _____