



# MARTOCK PARISH COUNCIL

## Full Council Minutes 26<sup>th</sup> May 2021

### Minutes of the Annual Meeting of Martock Parish Council

26<sup>th</sup> May 2021 at 6.00pm, The Parish Hall, Martock

**Present:** Cllrs Neil Bloomfield (Chair), Jenny Becker, Marilyn Butler, Louise Clarke, Blair Crisp, , Les Hallett, Paul Helyer, Graham MacDonald, Alan Potter, Clara Ross, Mark Warr and Sylvia Williams

**In attendance:** Christine Berry (Clerk), and 4 members of the public

**Apologies:** Alan Potter

#### Public Participation

A member of the public representing the Martock Players in regard to the booking fees, flexibility of access and a request for a key to the premises. The matter was deferred to the agenda item 042/21. Concerns were also raised in respect of having separate areas for changing during a production by the Martock Players due to safeguarding, the response from the parish council was to confirm that use of the upstairs room would be available for changing and that the rear room will also accommodate the need for separate changing area.

A member of the public representing the Film Night also enquired about the fees for booking. The matter was deferred to the agenda item 042/21

No.	Subject	Comments
031/21	Announcement that the meeting may be filmed or recorded	An announcement was made that the meeting may be filmed or recorded.  It was <b>AGREED</b> to record the meeting.
032/21	Election of the Chair of the Parish Council	There was one nomination for Neil Bloomfield.  A proposal was put forward that the Parish Council elect Neil Bloomfield as Chair. Jenny Becker proposed, and Marilyn Butler seconded the proposal.  Unanimously <b>AGREED</b> .  The Statutory Declaration of Office was made and signed by the Chairman.  Neil Bloomfield thanked the council for electing him and proceeded to chair the meeting.
033/21	To receive any apologies for absence	Apologies had been received from Alan Potter who was unable to attend.

		It was <b>AGREED</b> to accept the apologies which had been received.
034/21	To receive any declarations of interest	No declarations of interest received.
035/21	To receive a report on any dispensations granted	No dispensations had been granted.
036/21	To receive the minutes from the Parish Council meetings held on: <ul style="list-style-type: none"> <li>i. 20 January 2020</li> <li>ii. 14 September 2020</li> <li>iii. 17 March 2021</li> </ul>	The minutes of the meetings were approved as a true record (enclosures MPC-21-009, MPC-21-010 and MPC-21-011) and signed by the Chair.
037/21	To consider any applications received for co-option to fill the casual vacancies	<p>Applications had been received from Tina Randall and John Hole to fill the casual vacancies. Written Statements had been circulated to all Councillors.</p> <p>Tina Randall and John Hole were unanimously co-opted on to the Parish Council.</p> <p>Tina and John signed the declaration of acceptance of office, which was witnessed by the Clerk.</p>
038/21	<p>Election of:</p> <ul style="list-style-type: none"> <li>1. Vice-Chair of the Parish Council</li> <li>2. Chair of the Finance and Resources Committee</li> <li>3. Chair of the Buildings and Open Spaces Committee</li> </ul>	<p>A proposal was put forward that the Parish Council elect the following members for the roles listed:</p> <p>There was one nomination for Jenny Becker.</p> <p>A proposal was put forward that the Parish Council elect Jenny Becker as Vice-Chair. Sylvia Williams proposed, and Graham MacDonald seconded the proposal.</p> <p>Unanimously <b>AGREED</b>.</p> <p>There was one nomination for Sylvia Williams</p> <p>A proposal was put forward that the Parish Council elect Sylvia Williams as Chair of the Finance and Resources Committee. Jenny Becker proposed, and Marilyn Butler seconded the proposal.</p> <p>Unanimously <b>AGREED</b>.</p> <p>There was one nomination for Graham MacDonald.</p> <p>A proposal was put forward that the Parish Council elect Graham MacDonald as Chair of the Buildings and</p>

	<p>4. Chair of the Services Committee</p> <p>5. Parish Paths Liaison Officer (footpath representative)</p> <p>6. Assistant Parish Paths Liaison Officer.</p> <p>7. Tree Officer</p> <p>8. Flood Warden</p>	<p>Open Spaces Committee. Williams as Chair of the Finance and Resources proposed, and Marilyn Butler seconded the proposal.</p> <p>Unanimously <b>AGREED</b>.</p> <p>There was one nomination for Marilyn Butler.</p> <p>A proposal was put forward that the Parish Council elect Marilyn Butler as Chair of the Services Committee. Jenny Becker proposed, and Sylvia Williams seconded the proposal.</p> <p>Unanimously <b>AGREED</b>.</p> <p>There was one nomination for Richard Deubert.</p> <p>A proposal was put forward that the Parish Council elect Richard Deubert as the Parish Paths Liaison Officer. Neil Bloomfield proposed, and Jenny Becker seconded the proposal.</p> <p>Unanimously <b>AGREED</b>.</p> <p>There was one nomination for Paul Helyer.</p> <p>A proposal was put forward that the Parish Council elect Paul Helyer as the Assistant Parish Paths Liaison Officer. Neil Bloomfield proposed, and Jenny Becker seconded the proposal.</p> <p>Unanimously <b>AGREED</b>.</p> <p>There was one nomination for Paul Helyer.</p> <p>A proposal was put forward that the Parish Council elect Paul Helyer as the Parish Paths Liaison Officer. Neil Bloomfield proposed, and Jenny Becker seconded the proposal.</p> <p>Unanimously <b>AGREED</b>.</p> <p>There was one nomination for Gordon Swindells.</p> <p>A proposal was put forward that the Parish Council elect Gordon Swindells as the Flood Warden. Neil Bloomfield proposed, and Jenny Becker seconded the proposal.</p>
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		Unanimously <b>AGREED</b> .
039/21	<p>Election to outside bodies:</p> <p>1. SSDC Environment Champion</p> <p>2. CYP Management Committee Representative</p> <p>3. CYP Trustee</p> <p>4. Market Town Investment Group for two representatives</p>	<p>There was one nomination for Andrew Clegg.</p> <p>A proposal was put forward that the Parish Council elect Andrew Clegg as the SSDC Environment Champion. Neil Bloomfield proposed, and Jenny Becker seconded the proposal.</p> <p>Unanimously <b>AGREED</b>.</p> <p>There was one nomination for Marilyn Butler.</p> <p>A proposal was put forward that the Parish Council elect Marilyn Butler as CYP Management Committee Representative. Neil Bloomfield proposed, and Jenny Becker seconded the proposal.</p> <p>Unanimously <b>AGREED</b>.</p> <p>There was one nomination for Louise Clarke.</p> <p>A proposal was put forward that the Parish Council elect Louise Clarke as CYP Trustee. Clara Ross proposed, and Blair Crisp seconded the proposal.</p> <p>Unanimously <b>AGREED</b>.</p> <p>There were nominations for Neil Bloomfield and Louise Treacher</p> <p>A proposal was put forward that the Parish Council elect Neil Bloomfield and Louise Treacher as the two representatives for the Market Town Investment Group. Neil Bloomfield proposed, and Sylvia Williams seconded the proposal.</p> <p>Unanimously <b>AGREED</b>.</p>
040/21	To receive the Chair's report	The Chair's report was received (enclosure MPC-21-012)
041/21	To receive a summary of agreed decisions under delegated authority	The summary of agreed decisions under delegated authority was received (enclosure MPC-21-013)

042/21	<p>To approve the Booking Fees for:</p> <ol style="list-style-type: none"> <li>1. The Parish Hall</li> <li>2. Pavilion</li> <li>3. Market House</li> </ol>	<p>It was <b>AGREED</b> that the Film Night Group was a not for profit booking and therefore it would be considered as a private booking.</p> <p>It was <b>AGREED</b> that there would be an allowance of fifteen minutes for all hirers to set up and clear up at no cost per booking.</p> <p>It was <b>AGREED</b> the Clerk and Chair of Finance and Resources will meet with a representative of the Martock Players to resolve booking queries. <b>ACTION: CB and SW</b></p> <p>It was explained by the Neil Bloomfield that the parish council is looking at other possibilities for users to access the buildings without a key. There is nothing to report at this meeting as no decision has been made as the matter requires further discussion on viability is needed.</p> <p>It was proposed by Neil Bloomfield and seconded by Jenny Becker to defer the approval of the Booking Fees.</p>
043/21	<p>To approve calendar of MPC meetings for 2021.</p>	<p>A motion was passed that at the next Full Council Meeting to suspend Standing Orders to change Full Council Meetings back to monthly meetings.</p> <p>It was <b>AGREED</b> to consider the schedule of meetings at the next Full Council Meeting for approval.</p>
044/21	<p>To receive any relevant correspondence – Clerk</p> <ol style="list-style-type: none"> <li>1. Email from Mark Warr</li> </ol>	<p>An email had been received from Mark Warr who received a telephone request from a resident of Mowbarton to ask if the parish council would fund the planting of 3 Rowan trees on the verge on North Street. It was advised that due to a visibility issue for oncoming vehicles that funding should not be given.</p>
122/18	<p>To note the next meeting of the Parish Council on Wednesday 23<sup>rd</sup> June at 6pm</p>	<p>Date of the next meeting was noted.</p>

The meeting closed at 7.14 pm

Approved (date):

Signed by the Chair: \_\_\_\_\_