



# MARTOCK PARISH COUNCIL

## Full Council Minutes 27<sup>th</sup> February 2019

### Minutes of a meeting of Martock Parish Council

27<sup>th</sup> February 2019 at 7.00pm in the Market House, Martock

**Present:** Cllrs Neil Bloomfield (Chair), Jenny Becker, Alderman Patrick Palmer, Graham Middleton, Sam Radford, Marilyn Butler, Alan Potter, Jesse Spencer, Louise Clarke, Mark Warr and Fiona Miller.

**In attendance:** Adam Persson (Clerk)

**Apologies:** Cllrs Sam Burke and Sylvia Williams

No.	Subject	Comments
027/19	Parishioner participation – to hear any matters raised by members of the public	No members of the public were present.
028/19	Announcement that the meeting may be filmed or recorded	An announcement was made that the meeting may be filmed or recorded.  It was <b>AGREED</b> to record the meeting.
029/19	To receive any apologies for absence	Apologies had been received from Sam Burke and Sylvia Williams.
030/19	To receive any declarations of interest	No declarations of interest received.
031/19	To receive a report on any dispensations granted	No dispensations had been granted.
032/19	To receive any police matters	There were no police representatives present.  Police are investigating a number of burglaries in Martock, including the Pet Shop and garages in Steppes Meadow. Incidents had also been reported in Long Load, Ash and South Petherton.  The Skateboard Park had been defaced with graffiti which was cleaned off by SSDC Streetscene.
033/19	Planning – Neil Bloomfield:  1. To consider the following applications:	

	<p><b>18/02337/FUL.</b> Alterations and the erection of a single storey rear extension to dwelling</p> <p><b>19/00256/HOU.</b> Demolition of rear conservatory and erection of rear extension together with internal alterations</p> <p><b>19/00366/HOU.</b> Erection of single storey side and single storey rear extension and erection of detached garage/car port/log store</p> <p>2. To receive notification of any planning decisions received from SSDC since the last meeting</p> <p>3. To receive an update on the Long Orchard Project planning application</p>	<p>A proposal was put forward that the Parish Council had no objection to this application. Jenny Becker proposed, and Marilyn Butler seconded the proposal.</p> <p>Unanimously <b>AGREED.</b></p> <p>A proposal was put forward that the Parish Council had no objection to this application. Mark Warr proposed, and Alan Potter seconded the proposal.</p> <p>Unanimously <b>AGREED.</b></p> <p>A proposal was put forward that the Parish Council had no objection to this application. Patrick Palmer proposed, and Alan Potter seconded the proposal.</p> <p>Unanimously <b>AGREED.</b></p> <p>There had been no planning decisions notified.</p> <p>Meetings have taken place with the previous landowner responsible for the restrictive covenant on the land, to agree a form of words to allow for just changing rooms on the site rather than changing rooms and a youth centre. It has been made clear that whatever the change in wording, the planned installation of the carpark prior to the changing room tender will be a breach of the covenant which will be enforced. Despite a car park being part of the design for the new changing rooms, the carpark will only be allowed as part of the installation of the changing rooms and not before.</p> <p>The Parish Council therefore have no choice but to withdraw the planning application. The matter will be discussed at the next Long Orchard Project Team meeting on the 7<sup>th</sup> March.</p>
034/19	To approve the minutes of the Parish Council meetings held on 30 <sup>th</sup> January and 5 <sup>th</sup> February 2018	The minutes of the meetings were approved as a true record (enclosures MPC-19-022 & MPC-19-023) and signed by the Chair.
035/19	To confirm the status of agreed actions	<p>The Action List (enclosure MPC-19-024) was confirmed.</p> <p>019/18 – Due to the restrictive covenant, this action will be amended to remove mention of the car park.</p>

		<b>ACTION:</b> Clerk
036/19	To address any matters arising from the minutes not covered by items on the agenda	No matters were raised.
037/19	To receive the County Councillor's report	<p>Council Tax will rise by 4.99%. The Council had a £1 million underspend which would be placed into reserves rather than alleviate the cuts.</p> <p>Money was being put back into preventative gritting but the programme could not be reinstated immediately. The cuts to grit bins had been rescinded.</p> <p>The Police budget has been increased by 12% with the aim of recruiting 100 new officers. The Police had also said that the population increase of the Coat Road development would exceed their capacity.</p>
038/19	To receive the District Councillors' report	The District Council budget had been set. The Investment Policy strategy includes a battery facility outside Taunton which will feed back into the National Grid when not needed.
039/19	To receive the Chair's report – Neil Bloomfield	The Chair's report was received (enclosure MPC-19-025).
040/19	To note the Parish Diary for February and March 2019	<p>The Parish Diary for February and March 2019 was noted (enclosure MPC-19-026).</p> <p>It was <b>AGREED</b> to add large scale events that may have an impact on Parish buildings or open spaces such as the Martock Player's performances, to the diary.</p> <p><b>ACTION:</b> Clerk</p>
041/19	To approve first aid training for Parish Councillors	<p>First aid training for any Parish Councillor who wished to volunteer was <b>AGREED</b>.</p> <p>Parish Councillors who were interested in first aid training were asked to notify the Clerk.</p>
042/19	<p>Finance &amp; Resources – Graham Middleton:</p> <p>1. To receive the minutes of the Committee meeting on 30<sup>th</sup> January</p>	The minutes were received (enclosure MPC-19-027)

<p>2. To agree the budget detail</p> <p>3. To agree the bank reconciliation detail</p> <p>4. To agree the balance on the bank statement to reconciliation summary</p> <p>5. To note the Internal Auditor's Report for November 2018 to January 2019 and the one recommendation</p> <p>6. To review and approve the Financial Regulations as amended</p> <p>7. To approve a virement of £255.00 from the normal contingency to the Village Improvement budget line</p> <p>8. To approve the Investment Strategy Policy as recommended by the Committee</p> <p>9. To review the quotes and award the contract for the provision of six laptops to replace the staff laptops</p>	<p>The budget detail for January was <b>AGREED</b> (enclosure MPC-19-028).</p> <p>The bank reconciliation for January was <b>AGREED</b> (enclosure MPC-19-029).</p> <p>The balance on the bank statement to reconciliation summary for January was <b>AGREED</b> (enclosures MPC-19-030 &amp; MPC-19-031).</p> <p>The Internal Auditor's Report was noted (enclosure MPC-19-032).</p> <p>The Financial Regulations as amended were reviewed (enclosure MPC-19-033).</p> <p>A proposal was put forward that the Parish Council approve the Financial Regulations as amended. Graham Middleton proposed and Mark Warr seconded the proposal.</p> <p>Unanimously <b>AGREED</b>.</p> <p>The virement was discussed (enclosure MPC-19-034).</p> <p>A proposal was put forward that the Parish Council approve a virement of £255.00 from the normal contingency to the Village Improvement budget line. Graham Middleton proposed and Jenny Becker seconded the proposal.</p> <p>Unanimously <b>AGREED</b>.</p> <p>The Investment Strategy Policy was reviewed (enclosure MPC-19-035).</p> <p>A proposal was put forward that the Parish Council approve the Investment Strategy Policy. Graham Middleton proposed and Jenny Becker seconded the proposal.</p> <p>Unanimously <b>AGREED</b>.</p> <p>The quotes for the provision of six laptops to replace the staff laptops were reviewed (enclosure MPC-19-036).</p> <p>Concerns were raised that 4GB RAM may not be enough memory.</p>
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	<p>10. To approve a grant to Yeovil Shopmobility</p> <p>11. To approve a contribution towards the Somerset Wood commemorating those from Somerset who fell in World War I</p>	<p>A proposal was put forward that the Parish Council award the contract to Somerton Computing at the quoted price of £1,944.00. Jenny Becker proposed and Marilyn Butler seconded the proposal.</p> <p>The proposal was <b>AGREED</b> with ten votes for and one abstention.</p> <p>The proposed grant was discussed.</p> <p>A proposal was put forward that the Parish Council do not approve a grant to Yeovil Shopmobility. Jenny Becker proposed and Jesse Spencer seconded the proposal.</p> <p>Unanimously <b>AGREED</b>.</p> <p>The Somerset Wood scheme was discussed. The commemorative trees would be planted within the parishes of Cheddon Fitzpaine and West Monkton.</p> <p>A proposal was put forward that the Parish Council do not contribute to the Somerset Wood. Jenny Becker proposed and Graham Middleton seconded the proposal.</p> <p>Unanimously <b>AGREED</b>.</p> <p>It was further <b>AGREED</b> to take a proposal to the Buildings and Open Spaces Committee to plant commemorative trees on the Recreation Ground.</p> <p><b>ACTION:</b> Clerk</p>
043/19	<p>Buildings &amp; Open Spaces – Jenny Becker:</p> <p>1. To receive the minutes of the Committee meeting on 19<sup>th</sup> February</p> <p>2. To approve the purchase and installation of two dog bins for Whellers Meadow and Bracey Road at a cost of £696.56</p>	<p>The minutes were received (enclosure MPC-19-037)</p> <p>The Wednesday Club had been allocated an allotment plot.</p> <p>The purchase and installation of two dog bins was discussed.</p> <p>A proposal was put forward that the Parish Council approve the purchase and installation of two dog bins for Whellers Meadow and Bracey Road at a cost of £696.56. Mark Warr proposed and Louise Clarke seconded the proposal.</p> <p>Unanimously <b>AGREED</b>.</p>

	<p>3. To discuss the provision of dog poo bag dispensers</p>	<p><b>ACTION:</b> Clerk</p> <p>The dispensers were discussed.</p> <p>It was <b>AGREED</b> to take quotes for two dog poo bag dispensers for the Recreation Ground to the next Full Council meeting.</p> <p><b>ACTION:</b> Clerk</p> <p>The state of the grass resulting from the Recreation Ground underdrainage work was raised. A proposal to reinstate the grass had previously been rejected by the Buildings and Open Spaces Committee.</p> <p>It was <b>AGREED</b> to take the original quote to Full Council for approval.</p> <p><b>ACTION:</b> Clerk</p>
044/19	<p>Services – Marilyn Butler:</p> <p>1. To receive a report on the work of the Committee since the last meeting</p> <p>2. To discuss the holding of a Dementia Friends Awareness session for all Parish Councillors</p>	<p>A report was received (enclosure MPC-19-038).</p> <p>The Wednesday Club were very pleased to have been allocated an allotment plot and were now looking for tools. Anyone with gardening tools to spare were asked to contact the Community Support Coordinator.</p> <p>As part of working towards a Dementia Friendly Community it was <b>AGREED</b> that a Dementia Friends Awareness session for all Parish Councillors be arranged.</p> <p><b>ACTION:</b> Clerk</p> <p>The work of the Youth Parish Council was raised and it was <b>AGREED</b> to formally invite them to attend another Full Council meeting.</p> <p><b>ACTION:</b> Clerk</p>
045/19	<p>To note the next meeting of the Parish Council on Wednesday 27th March 2019 at 7pm</p>	<p>It was <b>AGREED</b> to move this item up the Agenda.</p> <p>Date of the next meeting was noted.</p>
046/19	<p>To receive any relevant correspondence – Clerk</p> <p>1. Email from Fergus Dowding</p>	<p>Fergus Dowding had emailed with regard to the potential sale of the Youth Centre and whether the Parish Council would support the idea of purchasing it for community use.</p>

	2. Email from Fergus Dowding	<p>It was <b>AGREED</b> that while the Parish Council would be happy to support the purchase of the Youth Centre for community use it would not be able to support it financially.</p> <p>Fergus Dowding had emailed to advise the Parish Council of the plans for the Community Litter Pick on Sunday 10<sup>th</sup> March starting in the Recreation Ground carpark at 10.00am. The Clerk had completed the Risk Assessment. Litter picks had been purchased by the Community Group.</p>
047/19	To resolve that the press and public be excluded from the remainder of the agenda due to the confidential nature of the business to be transacted	It was resolved to exclude the press and public from the remainder of the agenda.
048/19	To discuss correspondence received from Battens Solicitors	Correspondence had been received from Battens Solicitors regarding the disputed contract with Zeta Economics. The Council were informed of the latest advice and recommendations.

The meeting closed at 20.40pm

Approved (date): 27<sup>th</sup> March 2019

Signed by the Chair: \_\_\_\_\_