



MARTOCK PARISH COUNCIL

Full Council Minutes 27th March 2019

Minutes of a meeting of Martock Parish Council

27th March 2019 at 7.00pm in the Market House, Martock

Present: Cllrs Neil Bloomfield (Chair), Louise Clarke, Alderman Patrick Palmer, Graham Middleton, Sam Radford, Marilyn Butler, Jesse Spencer, Mark Warr and Fiona Miller.

In attendance: Adam Persson (Clerk) and two members of the public

Apologies: Cllrs Sam Burke, Jenny Becker, Sylvia Williams, Alan Potter

| No. | Subject | Comments |
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| 055/19 | Parishioner participation – to hear any matters raised by members of the public | <p>A representatives of Martock Cricket Club gave an update on the coming year. MCC are looking to replace the decking on their pavilion at a cost of £450.00 for which an ECB grant was being sought. The portaloos for the season would cost £420.00 and an application for a grant from the Parish Council to cover this expense would be sent to the Clerk for approval at the next Full Council Meeting. The nets strips and pitch need replacing at a cost of approximately £9000.00. It was uncertain who had provided the pitch originally.</p> <p>It was AGREED to investigate who was responsible for the original pitch.</p> <p>ACTION: Clerk</p> |
| 056/19 | Announcement that the meeting may be filmed or recorded | <p>An announcement was made that the meeting may be filmed or recorded.</p> <p>It was AGREED to record the meeting.</p> |
| 057/19 | To receive any apologies for absence | <p>Apologies had been received from Sam Burke, Jenny Becker, Sylvia Williams and Alan Potter.</p> <p>An email had been received from Bob Roberts resigning from the Parish Council. As elections were taking place no action was necessary.</p> |
| 058/19 | To receive any declarations of interest | <p>No declarations of interest received.</p> |
| 059/19 | To receive a report on any dispensations granted | <p>No dispensations had been granted.</p> |

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| 060/19 | To receive any police matters | There were no police representatives present. The Skateboard Park had been defaced with graffiti for a third time this month. The police were dealing with the matter and had identified those responsible. |
| 061/19 | <p>Planning – Neil Bloomfield:</p> <p>1. To consider the following application:</p> <p>19/00665/HOU. Erection of 1 no. rear and 1 no. side single storey extension</p> <p>2. To receive notification of any planning decisions received from SSDC since the last meeting</p> | <p>A proposal was put forward that the Parish Council had no objection to this application. Patrick Palmer proposed, and Mark Warr seconded the proposal.</p> <p>Unanimously AGREED.</p> <p>Planning applications 19/00256/HOU, 19/00366/HOU and 18/02337/FUL had been granted with conditions.</p> |
| 062/19 | To approve the minutes of the Parish Council meetings held on 27 th February and 12 th March 2019 | The minutes of the meetings were approved as a true record (enclosures MPC-19-039 & MPC-19-040) and signed by the Chair. |
| 063/19 | To confirm the status of agreed actions | <p>The Action List (enclosure MPC-19-041) was confirmed.</p> <p>019/18 – The application for a carpark had been withdrawn. The tender process for the changing rooms with a carpark would be finalised. Any changes to the proposed building would require Parish Council approval.</p> |
| 064/19 | To address any matters arising from the minutes not covered by items on the agenda | No matters were raised. |
| 065/19 | To receive the Chair's report – Neil Bloomfield | <p>A verbal report was received.</p> <p>As election purdah rules now applied the County and District Councillor reports were not included in the agenda. A meeting had taken place with the Parish Council's solicitors and the Chair had taken part in a BBC Countryfile report on rural crime.</p> |
| 066/19 | To note the Parish Diary for April 2019 | The Parish Diary for April 2019 was noted (enclosure MPC-19-043). |

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| 067/19 | <p>Finance & Resources – Graham Middleton:</p> <ol style="list-style-type: none"> 1. To receive the minutes of the Committee meeting on 20th March 2. To agree the budget detail 3. To agree the bank reconciliation detail 4. To agree the balance on the bank statement to reconciliation summary 5. To approve the Reserves Policy as recommended by the Committee 6. To approve the Lone Working Policy as recommended by the Committee 7. To approve an upgrade in the awarded contract for the provision of six laptops to replace the staff laptops at an additional cost of £600.00 | <p>The minutes were received (enclosure MPC-19-044)</p> <p>The budget detail for February was AGREED (enclosure MPC-19-045).</p> <p>The bank reconciliation for February was AGREED (enclosure MPC-19-046).</p> <p>The balance on the bank statement to reconciliation summary for February was AGREED (enclosures MPC-19-047 & MPC-19-048).</p> <p>The Reserves Policy was reviewed (enclosure MPC-19-049).</p> <p>A proposal was put forward that the Parish Council approve the Reserves Policy. Graham Middleton proposed and Marilyn Butler seconded the proposal.</p> <p>Unanimously AGREED.</p> <p>The Lone Working Policy was reviewed (enclosure MPC-19-050).</p> <p>A proposal was put forward that the Parish Council approve the Lone Working Policy. Graham Middleton proposed and Louise Clarke seconded the proposal.</p> <p>Unanimously AGREED.</p> <p>The upgrade was discussed</p> <p>A proposal was put forward that the Parish Council approve an upgrade in the awarded contract for the provision of six laptops to replace the staff laptops at an additional cost of £600.00. Graham Middleton proposed and Mark Warr seconded the proposal.</p> <p>Unanimously AGREED.</p> <p>ACTION: Clerk</p> |
| 068/19 | <p>Buildings & Open Spaces:</p> <ol style="list-style-type: none"> 1. To receive a report on the work of the Committee since the last meeting | <p>A report was received (enclosure MPC-19-051)</p> |

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| | <p>2. To approve the reseeding of areas disturbed by drainage work adjacent to the 1st XV Rugby Pitch at a cost of £880.00</p> <p>3. To approve the trimming of the Yew Tree Avenue at a cost of £1,000.00</p> <p>4. To approve the purchase of two pole mounted dog poo bag dispensers at a cost of £154.06</p> <p>5. To discuss the installation of CCTV at the Recreation Ground</p> | <p>The reseeding work had previously been rejected by the Parish Council at their Full Council meeting on the 11th October 2018 (Minute 222/18). It had since become clear that work was required.</p> <p>A proposal was put forward that the Parish Council approve the reseeding of areas disturbed by drainage work adjacent to the 1st XV Rugby Pitch at a cost of £880.00. Mark Warr proposed and Louise Clarke seconded the proposal.</p> <p>Unanimously AGREED.</p> <p>ACTION: Clerk</p> <p>The proposed works had been arranged in consultation with the SSDC Tree Officer.</p> <p>A proposal was put forward that the Parish Council approve the trimming of the Yew Tree Avenue at a cost of £1,000.00. Patrick Palmer proposed and Jesse Spencer seconded the proposal.</p> <p>Unanimously AGREED.</p> <p>ACTION: Clerk</p> <p>The provision of dispensers was discussed.</p> <p>A proposal was put forward that the Parish Council approve the purchase of two pole mounted dog poo bag dispensers at a cost of £154.06. Louise Clarke proposed and Sam Radford seconded the proposal.</p> <p>Unanimously AGREED.</p> <p>ACTION: Clerk</p> <p>The Recreation Ground had been subject to a long period of vandalism at an approximate cost of £2000.00 and late night anti-social behaviour that was detrimental to local residents. The police had recommended CCTV be installed.</p> <p>It was AGREED to seek quotes for CCTV to cover the MUGA and Skateboard Park, the Pavilion, carpark and playground.</p> <p>ACTION: Clerk</p> |
| 069/19 | Services – Marilyn Butler: | |

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| | 1. To receive a report on the work of the Committee since the last meeting | <p>A report was received (enclosure MPC-19-052).</p> <p>The Seniors Support Coordinator had been continuing case work supporting seniors and working with various support agencies. The Otago course was going well. The Martock Dementia Action Alliance had had a steering group meeting and was promoting a questionnaire around the parish. Greater links were being forged with La Fontana with the Martock Friends Group visiting in the summer for a joint activity. The SSC had also supported the Carers Group and Singing For All.</p> <p>Marilyn Butler had met with CYP to draft a works programme which would be an agenda item at the next Services Committee meeting in April.</p> <p>The Wednesday Club's allotment was going well and £100.00 would be authorised for equipment.</p> |
| 070/19 | To receive any relevant correspondence – Clerk | There was no correspondence relevant to the Parish Council |
| 071/19 | To note the date of the Annual Parish Council Meeting on Wednesday 15 th May at 7pm and the Annual Parish Meeting on Wednesday 29 th May at 6.30pm | The dates of the Annual Parish Council and Annual Parish meetings were noted. |
| 072/19 | To note the date of the next meeting of the Parish Council on Wednesday 24 th April 2019 at 7pm | Date of the next meeting was noted. |

The meeting closed at 19.53pm

Approved (date): _____

Signed by the Chair: _____