



# MARTOCK PARISH COUNCIL

## Full Council Minutes 30<sup>th</sup> January 2019

### Minutes of a meeting of Martock Parish Council

30<sup>th</sup> January 2019 at 7.00pm in the Market House, Martock

**Present:** Cllrs Neil Bloomfield (Chair), Jenny Becker, Alderman Patrick Palmer, Graham Middleton, Sylvia Williams, Sam Radford, Marilyn Butler, Sam Burke, Alan Potter, Jesse Spencer, Louise Clarke and Fiona Miller.

**In attendance:** Adam Persson (Clerk), Robert Noakes (RFO) and six members of the public

**Apologies:** Cllr Mark Warr

No.	Subject	Comments
001/19	Parishioner participation – to hear any matters raised by members of the public	Representations were made with regard to Item 7 on the Agenda.
002/19	Announcement that the meeting may be filmed or recorded	An announcement was made that the meeting may be filmed or recorded.  It was <b>AGREED</b> to record the meeting.
003/19	To receive any apologies for absence	Apologies had been received from Mark Warr.
004/19	To receive any declarations of interest	No declarations of interest received.
005/19	To receive a report on any dispensations granted	No dispensations had been granted.
006/19	To receive any police matters	There were no police representatives present.
007/19	To approve the curbing of the grave of Ivor Hughes	The curbing of the grave was discussed.  A proposal was put forward that the Parish Council approve the curbing of the grave of Ivor Hughes, the design of which will be subject to the approval of the Parish Council. Patrick Palmer proposed and Jenny Becker seconded the proposal.  Unanimously <b>AGREED</b> .
008/19	Planning – Neil Bloomfield:  1. To note the following planning application:	

	<p><b>18/04008/FUL.</b> Application for 3 year temporary permission for a car park to serve the existing recreation ground</p> <p>2. To receive notification of any planning decisions received from SSDC since the last meeting</p> <p>3. To receive an update on the Neighbourhood Plan</p>	<p>As the Parish Council was the applicant, the application was noted but no comment was made.</p> <p>There had been no planning decisions notified.</p> <p>The Neighbourhood Plan had been submitted to SSDC for a screening opinion.</p> <p>An extraordinary Full Council meeting would take place on the 5<sup>th</sup> February to discuss the Coat Road application. Patrick Palmer wished to have it minuted that he would not attend the meeting as he provided contract work for the landowner.</p>
009/19	To approve the minutes of the Parish Council meeting held on 28 <sup>th</sup> November 2018	The minutes of the meeting were approved as a true record (enclosure MPC-19-001) and signed by the Chair.
010/19	To confirm the status of agreed actions	<p>The Action List (enclosure MPC-19-002) was confirmed.</p> <p>019/18 – This action will remain red until the carpark is installed.</p>
011/19	To address any matters arising from the minutes not covered by items on the agenda	No matters were raised.
012/19	To receive the County Councillor's report	<p>The decision by SCC to reduce gritting to save £120,000 had caused a number of problems. SCC would not rescind the decision despite announcing a £1,000,000 underspend.</p> <p>The Stoke Road SIS would be started in April/May and would consist of gateway entry signs and road lines.</p>
013/19	To receive the District Councillors' report	Major planning applications (defined as ten or more houses) that Area North reject continue to be referred to the Regulation Committee. The rate of rejected applications had been reduced to 8%.
014/19	To receive the Chair's report – Neil Bloomfield	<p>The Chair's report was received (enclosure MPC-19-003).</p> <p>The response to the new SID was very positive and a number of local parishes are looking to purchase the same make.</p>

015/19	To agree the Martock Parish Council budget and precept for Financial Year 2019/20	<p>The proposed budget and precept as recommended by the Finance and Resources Committee was discussed (enclosure MPC-19-004). This year's budget represents an increase from last year of 2.99% for the Parish Council element of Council Tax (an extra £6.07 p.a. for a Band D property)</p> <p>A proposal was put forward that the Parish Council approve the budget and precept for Financial Year 2019/20. Neil Bloomfield proposed and Jenny Becker seconded the proposal.</p> <p>The proposal was <b>AGREED</b> with twelve votes for and one abstention.</p> <p><b>ACTION:</b> Clerk to submit precept request to SSDC.</p>
016/19	<p>Finance &amp; Resources – Graham Middleton:</p> <ol style="list-style-type: none"> <li>1. To agree the budget detail</li> <li>2. To agree the bank reconciliation detail</li> <li>3. To agree the balance on the bank statement to reconciliation summary</li> <li>4. To nominate a Councillor to verify the bank reconciliations</li> <li>5. To note the Internal Auditor's Report for April 2018 to October 2018 and the two recommendations</li> <li>6. To approve a virement of £720.00 from the normal contingency to the Village Improvement budget line</li> </ol>	<p>The budget detail for November and December was <b>AGREED</b> (enclosures MPC-19-005 &amp; MPC-19-006).</p> <p>The bank reconciliation for November and December was <b>AGREED</b> (enclosures MPC-19-007 &amp; MPC-19-008).</p> <p>The balance on the bank statement for November and December was <b>AGREED</b> (enclosures MPC-19-009 &amp; MPC-19-010). The reconciliation summary for November and December was <b>AGREED</b> (enclosures MPC-19-011 &amp; MPC-19-012).</p> <p>A proposal was put forward that the Parish Council nominate Sylvia Williams to sign off reconciliations for the next quarter. Marilyn Butler proposed and Neil Bloomfield seconded the proposal.</p> <p>Unanimously <b>AGREED</b>.</p> <p>The Internal Auditor's Report was noted (enclosure MPC-19-013).</p> <p>The virement was discussed (enclosure MPC-19-014).</p> <p>A proposal was put forward that the Parish Council approve a virement of £720.00 from the normal contingency to the Village Improvement budget line. Neil Bloomfield proposed and Marilyn Butler seconded the proposal.</p>

	<p>7. To approve a virement of £2,875.00 from the normal contingency to the Electric speed Signs budget line</p> <p>8. To approve the Investment Strategy Policy as recommended by the Committee</p>	<p>Unanimously <b>AGREED</b>.</p> <p>The virement was discussed (enclosure MPC-19-015).</p> <p>A proposal was put forward that the Parish Council approve a virement of £2,875.00 from the normal contingency to the Electric speed Signs budget line. Neil Bloomfield proposed and Jenny Becker seconded the proposal.</p> <p>Unanimously <b>AGREED</b></p> <p>The Investment Strategy Policy was reviewed (enclosure MPC-19-016).</p> <p>Although previously agreed by the Committee, it was now recommended that changes be made to include: 3.4 - the Committee, on behalf of the Council as the reviewer of risk; 7.2 – should be removed.</p> <p>It was <b>AGREED</b> to amend the policy and resubmit to the February Full Council meeting for approval.</p> <p><b>ACTION:</b> Clerk</p>
017/19	<p>Buildings &amp; Open Spaces – Jenny Becker:</p> <p>1. To receive a report on the work of the Committee since the last meeting</p> <p>2. To review the quotes and award the contract for the redecoration of the Parish Hall</p>	<p>A report was received (enclosure MPC-19-017).</p> <p>The cost of repainting the Finger Post signs would be £750.00 and would be discussed at the February BOS meeting.</p> <p>A hole had appeared on the Recreation Ground adjacent to the underdrainage works. This was being repaired.</p> <p>Atlas Security had withdrawn from providing dog warden patrols. Other providers were being investigated.</p> <p>The quotes were reviewed (enclosure MPC-19-018).</p> <p>A proposal was put forward that the Parish Council award the contract to AJS Painting &amp; Decorating at the quoted price of £3,800.00. Jenny Becker proposed and Patrick Palmer seconded the proposal.</p> <p>Unanimously <b>AGREED</b>.</p>

	<p>3. To review the quotes and award the contract for the extension of the fence to the rear of the Recreation Ground Playground and Tennis Courts, to Hurst Brook</p>	<p>The quotes were reviewed (enclosure MPC-19-019).</p> <p>A proposal was put forward that the Parish Council award the contract to SP Tree Services at the quoted price of £2,423.20. Jenny Becker proposed and Patrick Palmer seconded the proposal.</p> <p>Unanimously <b>AGREED</b>.</p>
018/19	<p>Services – Marilyn Butler:</p> <p>1. To receive the minutes of the Committee meeting on 15<sup>th</sup> January</p> <p>2. To receive a report on Seniors' Services</p>	<p>The minutes were received (enclosure MPC-19-020).</p> <p>The Merry Martock event had been a great success and the Council thanked Caroline Bennett for all her hard work in organising it this year.</p> <p>A report was received (enclosure MPC-19-021).</p>
019/19	<p>To receive any relevant correspondence – Clerk</p> <p>1. Email from NALC</p> <p>2. Letter from Yeovil Shopmobility</p> <p>3. Email from Cheddon Fitzpaine Parish Council</p>	<p>A NALC consultation document on the Government Clean Air Strategy had been produced. Responses were being sought by Friday 15<sup>th</sup>. It was <b>AGREED</b> to forward the letter to members.</p> <p><b>ACTION:</b> Clerk</p> <p>Yeovil Shopmobility had written seeking a grant from the Parish Council to help with the shortfall caused by the withdrawal of funding by SSDC and Yeovil Town Council.</p> <p>It was <b>AGREED</b> that District Councillor Middleton would investigate the reasons for SSDC withdrawing support and report back to the next meeting of the Parish Council.</p> <p><b>ACTION:</b> Graham Middleton</p> <p>The Somerset Wood which is to be a lasting memorial to those from Somerset who fought and fell in the First World War, is to be situated in the Parish of Cheddon Fitzpaine and West Monkton. Contributions were being sought for the future maintenance of the trees.</p> <p>It was <b>AGREED</b> to make this an agenda item at the next meeting.</p> <p><b>ACTION:</b> Clerk</p>

020/19	To note the next meeting of the Parish Council on Wednesday 27 <sup>th</sup> February 2019 at 7pm	Date of the next meeting was noted.
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The meeting closed at 19.55pm

Approved (date): 27<sup>th</sup> February 2019

Signed by the Chair: \_\_\_\_\_