



MARTOCK PARISH COUNCIL

Services Committee

Minutes of a meeting of the Services Committee

Tuesday 15th January 2019 at 7.00pm at the Market House, Martock

Present: Cllrs Marilyn Butler (Chair), Sam Burke, Sam Radford, Alan Potter (from 06/19) and Bob Roberts (from 08/19)

In attendance: Adam Persson (Clerk) and Naomi Gass (Community Support Coordinator)

Apologies: Cllr Bob Roberts

| No. | Subject | Comments |
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| 01/19 | Parishioner participation – to hear any matters raised by members of the public | No matters were raised by members of the public. |
| 02/19 | Announcement that the meeting may be filmed or recorded | An announcement was made that the meeting may be filmed or recorded. It was AGREED to record the meeting. |
| 03/19 | To receive any apologies for absence | Apologies had been received from Bob Roberts who would be late. |
| 04/19 | To receive any declarations of interest | No declarations of interest received. |
| 05/19 | To receive a report on any dispensations granted | No dispensations had been granted. |
| 06/19 | To agree the minutes of the meeting on 16 th October 2018 and deal with any matters arising | The minutes of the meeting were approved as a true record (enclosure) and signed by the Chair. Naomi Gass was introduced and welcomed to the meeting. |
| 07/19 | To confirm the actions agreed upon at the meeting have been completed | The Action List was reviewed (enclosure). All actions had been completed. |
| 08/19 | Reports on and review of current services: a) Community Service Coordination | A report was received (enclosure). The CSC had met with a number of people and organisations since starting in the role. She was impressed by the connections already in place. A survey had been conducted with the Wednesday Club attendees and a return to morning sessions was preferred. Volunteers were being sought. |

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| | | <p>The possibility of utilising an allotment plot for use by the Wednesday Club was discussed. It was AGREED to take the matter to the next Full Council meeting.</p> <p>ACTION: Clerk</p> <p>It was further AGREED to arrange a visit to the allotments.</p> <p>ACTION: Marilyn Butler and Naomi Gass</p> |
| | b) Youth Services | <p>A report was received (enclosure).</p> <p>There was no news on the CYP Consortium bid.</p> |
| | c) Seniors' Services | <p>A report was not available but would be distributed to all members when completed.</p> <p>The Merry Martock event had been a great success with 120 attendees, including volunteers from the community and the police.</p> <p>The Committee thanked Caroline Bennett for all her hard work in organising such a successful event and extended their thanks to all the volunteers involved.</p> |
| | d) Job Club | <p>A report was received (enclosure).</p> <p>The performance of the Job Club laptops was becoming a concern. The Deputy Clerk was investigating the acquisition of new staff laptops with the old ones being passed on to the Job Club.</p> <p>In the short term, it was AGREED that the old Clerk's laptop would be wiped, reconfigured and lent to the Job Club.</p> <p>ACTION: Clerk</p> <p>The external supervision for the Services team had been arranged and was awaiting the signing of a service contract before commencement.</p> |
| 09/19 | To note the next meeting of the Committee on Tuesday 16 th April 2019 at 7pm | Date of the next meeting was noted. |

The meeting closed at 19.35pm

Approved (date): 16th April 2019

Signed by the Chair: _____