



MARTOCK PARISH COUNCIL

Services Committee

Minutes of a meeting of the Services Committee

Tuesday 16th April 2019 at 7.00pm at the Market House, Martock

Present: Cllrs Marilyn Butler (Chair), Sam Radford, Alan Potter and Jenny Becker

In attendance: Adam Persson (Clerk) and Elaine Harris (Community Youth Project)

Apologies: Cllr Sam Burke

No.	Subject	Comments
10/19	Parishioner participation – to hear any matters raised by members of the public	No matters were raised by members of the public.
11/19	Announcement that the meeting may be filmed or recorded	An announcement was made that the meeting may be filmed or recorded. It was AGREED to record the meeting.
12/19	To receive any apologies for absence	Apologies had been received from Sam Burke.
13/19	To receive any declarations of interest	No declarations of interest received.
14/19	To receive a report on any dispensations granted	No dispensations had been granted.
15/19	To agree the minutes of the meeting on 15 th January 2019 and deal with any matters arising	The minutes of the meeting were approved as a true record (enclosure) and signed by the Chair.
16/19	To confirm the actions agreed upon at the meeting have been completed	The Action List was reviewed (enclosure). All actions had been completed.
17/19	Reports on and review of current services: a) Community Service Coordination	A report was received (enclosure). The Wednesday Club had done a great deal of work on their allotment and had saved the Parish Council a substantial sum of money on clearing the plot. It was AGREED to look into some form of recompense in appreciation for work done. ACTION: Clerk and Lisa Whittle

	<p>b) Youth Services</p> <p>c) Seniors' Services</p> <p>d) Job Club</p>	<p>The external supervisor for the Services team had notified the Clerk that he would no longer be able to provide supervision due to a change in his working role. It was AGREED to identify a new supervisor as soon as possible.</p> <p>ACTION: Clerk</p> <p>It was a further AGREED to forward the specifications of the role to Elaine Harris at CYP who had possible contacts that might be suitable.</p> <p>ACTION: Clerk</p> <p>A report was received (enclosure).</p> <p>The Youth Parish Council had been invited to make a presentation at the Annual Parish Council meeting in May.</p> <p>A report was received (enclosure).</p> <p>A report was received (enclosure).</p> <p>The letter referenced in the Job Club report was commended to the Committee.</p>
18/19	To review and agree the Community Youth Project work programme for 2019/20	<p>The proposed work programme was discussed.</p> <p>A number of challenges around grant funding and staffing had been overcome in the last year and the CYP team had worked hard to deliver the 2018/19 programme.</p> <p>The Youth Parish Council has been revived and is already making a positive contribution. The Co-Op had funded the purchase of musical equipment and this year there will be a major focus on music.</p> <p>Attendance has been healthy and trips are being organised for the coming year along with events for the school summer holidays.</p> <p>The Prodigal Bike project was commencing shortly.</p> <p>The Youth Team were attending a training course for the Arts Awards Scheme to register the Youth Centre as an Arts Award Centre.</p> <p>A proposal was put forward that the Committee approve the Community Youth Project work programme for 2019/20. Jenny Becker proposed and Sam Radford seconded the proposal.</p> <p>Unanimously AGREED.</p>

		<p>The Youth Team have introduced a presence in the village on Friday evenings in response to the rise in anti-social behaviour. It was AGREED that the CSC should liaise with the Youth Team on an intervention programme for older youths.</p> <p>ACTION: Naomi Gass</p>
19/19	To agree an approach to neighbouring parishes for contributions towards the Job Club	<p>Last year, the Chair of the Committee had written to neighbouring parishes whose parishioners had used the services of the Job Club, for a contribution which had raised over £600.00.</p> <p>It was AGREED to use the same format again when approaching parishes for a contribution.</p> <p>ACTION: Marilyn Butler</p>
20/19	To note the next meeting of the Committee on Tuesday 16 th July 2019 at 7pm	Date of the next meeting was noted.

The meeting closed at 19.46pm

Approved (date): 16th July 2019

Signed by the Chair: _____