



# MARTOCK PARISH COUNCIL

## Services Committee

### Minutes of a meeting of the Services Committee

Tuesday 16<sup>th</sup> July 2019 at 7.00pm at the Market House, Martock

**Present:** Cllrs Marilyn Butler (Chair), Jenny Becker, Sam Radford and Sam Burke

**In attendance:** Adam Persson (Clerk)

**Apologies:** Cllrs Alan Potter and Jo Revell

No.	Subject	Comments
21/19	Parishioner participation – to hear any matters raised by members of the public	No matters were raised by members of the public.
22/19	Announcement that the meeting may be filmed or recorded	An announcement was made that the meeting may be filmed or recorded.  It was <b>AGREED</b> to record the meeting.
23/19	To receive any apologies for absence	Apologies had been received from Alan Potter and Jo Revell.
24/19	To receive any declarations of interest	No declarations of interest received.
25/19	To receive a report on any dispensations granted	No dispensations had been granted.
26/19	To agree the minutes of the meeting on 16 <sup>th</sup> April 2019 and deal with any matters arising	The minutes of the meeting were approved as a true record (enclosure) and signed by the Chair.
27/19	To confirm the actions agreed upon at the meeting have been completed	The Action List was reviewed (enclosure).  17/19 2 – this action was ongoing.  It was <b>AGREED</b> that Jenny Becker would contact a recently retired SCC social services officer who had moved into the area.  <b>ACTION:</b> Jenny Becker
28/19	Reports on and review of current services:  a) Community Service Coordination	A report was received (enclosure).

	<p>b) Youth Services</p> <p>c) Seniors' Services</p> <p>d) Job Club</p>	<p>A report was received (enclosure).</p> <p>A report was received (enclosure).</p> <p>A report was received (enclosure).</p> <p>The Committee thanked the Services Team for their reports.</p>
29/19	To agree the Service Committee's Terms of Reference	<p>The Service Committee's Terms of Reference were reviewed (enclosure).</p> <p>A proposal was put forward that the Committee agree the Terms of Reference as amended. Jenny Becker proposed, and Sam Burke seconded the proposal.</p> <p><b>AGREED</b> unanimously.</p> <p>It was further <b>AGREED</b> to take the Terms of Reference to the July meeting of the Parish Council for approval.</p> <p><b>ACTION:</b> Clerk</p>
30/19	To discuss channels of communication with the Martock and South Petherton Patient Participation Group	<p>It was important to develop channels of communication with the PPG and the Surgery.</p> <p>It was <b>AGREED</b> that a report on the work of the PPG be included as an agenda item at Full Council meetings.</p> <p><b>ACTION:</b> Clerk and Jenny Becker</p> <p>It was further <b>AGREED</b> that a meeting be arranged between the Services Team and the Surgery Practice Manager</p> <p><b>ACTION:</b> Clerk</p> <p>The shortage of GPs at the surgery was a great concern. Marilyn Butler had emailed members with the story of how the villagers of Mevagissey had used novel methods to successfully attract GPs to their village and asked whether something similar was possible in Martock. Marilyn Butler and Sam Radford had met with the secretary of the PPG to discuss how to attract GPs.</p> <p>It was <b>AGREED</b> to investigate social media sites popular with the medical profession.</p> <p><b>ACTION:</b> Jenny Becker</p>
31/19	To approve the purchase of two promotional banners at a cost of £425.00 + VAT	<p>A proposal was put forward that the Committee approve the purchase of two promotional banners at a cost of £425.00 + VAT. Sam Radford proposed, and Jenny Becker seconded the proposal.</p>

		<b>AGREED</b> unanimously. <b>ACTION:</b> Clerk
32/19	To note the next meeting of the Committee on Tuesday 15 <sup>th</sup> October 2019 at 7pm	Date of the next meeting was noted.

The meeting closed at 19.40pm

Approved (date): 15<sup>th</sup> October 2019

Signed by the Chair: \_\_\_\_\_