



# MARTOCK PARISH COUNCIL

Martock Parish Council  
The Market House  
Church Street  
Martock Somerset  
TA12 6JL

21 July 2022

To: All Members of the Council

**YOU ARE HEREBY SUMMONED TO ATTEND** a **Full Council Meeting** of the **MARTOCK PARISH COUNCIL** to be held on **Monday 16<sup>th</sup> January 2023** in the Parish Hall, Church Street, Martock at **7pm** for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend. The meeting will be recorded.

**Signed :**     *S Scattergood*

Sally Scattergood - Deputy Parish Clerk and acting Proper Officer

***Please contact the Parish Office (01935 822891) if you need further information on this agenda.***

Members of Martock Parish Council:

Councillor John Hole (Chairman)  
Councillor Joy Bailey (Vice Chairman)  
Councillor Neil Bloomfield  
Councillor Ashley Chapman  
Councillor Louise Clarke  
Councillor Andrew Clegg  
Councillor Paul Helyer  
Councillor Suzanne Luxton  
Councillor Graham McDonald  
Councillor Alan Potter  
Councillor Alison Warne  
Councillor Ash Warne  
Councillor Tony Welsh  
Councillor Sylvia Williams  
Councillor Neil Williams



# MARTOCK PARISH COUNCIL

## Full Council Meeting AGENDA Monday 16<sup>th</sup> January 2023 7 pm

### 1. Apologies for absence

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

### 2. Declarations of interest

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34)

### 3. Public participation time

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's Standing Orders which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

### 4. Reports from Somerset County and South Somerset District Councillors and representatives on outside bodies.

To receive any reports of interest.

### 5. Confirmation of minutes of previous meeting

To confirm the minutes of the Council meeting held on 11<sup>th</sup> January 2023 as a correct record (LGA1972 sch12).

### 6. Committee Minutes and reports

To receive the minutes of the following Committee meeting that has taken place since the last full Council meeting:

- a. Finance and Resources Committee Meeting – 14<sup>th</sup> December 2022
- b. Planning Committee – 7 December 2022 including the Chairman's report
- c. Building and Open Spaces Committee – 12<sup>th</sup> December 2022

## **7. Finance - Budget for 2023/2024**

- 1) Members to consider and approve the budget and reserves for the financial year 1 April 2023 to 31 March 2024
- 2) To set the precept demand for the financial year 1 April 2023 – 31 March 2024

## **8. Payment of outstanding creditors**

To receive the list of outstanding creditors and balances due for payment including reports of any outstanding payments made. A list of outstanding payments and corresponding invoices will be available at the Committee meeting. (LGA1972 s150).

## **9. Finance reports**

- a) To receive receipts and payments list for November and December 2022
- b) To receive and note the current statutory balance sheet
- c) To receive and note the current income and expenditure report
- e) To approve bank account reconciliations for November and December 2022

## **10. Hire of Parish Hall to “Come for Coffee”**

To discuss the email received from C4C regarding the month hire of the Parish Hall

## **11. Community Café Working Group Membership**

To receive an update report from the Community Café Working Group

## **12. Flood Bulletins on New MPC Web Page**

To discuss having a Flood Bulletin Page on our Website and allowing permission to an Author

## **13. Emergency Plan**

To discuss updating the Emergency Plan and composing a brief updated version for circulation.

## **14. Vacancies on Planning Committee**

To fill the current two vacancies on the Council's Planning Committee.

## **15. Application for the new memorial in Martock cemetery to Diane Hughes**

To discuss the large memorial request in Martock Cemetery

## **16. Date of next meeting**

To note the date of the next meeting, which is scheduled for 22 February 2023 at 7.00pm.

## **17. Confidential Session**

**At the conclusion of this part of the Agenda, the Chairman will move the following resolution: That under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted.**

## **18. Update on Staffing Issue**

The Chairman will update the Council on the current staffing issue.

To: Members of Planning Committee, Parish Councillors, Unitary Councillors, District Councillors, Parish notice boards, [martock-pc.gov.uk](http://martock-pc.gov.uk) website, Martock Parish Facebook page.

12:38

## Receipts Due as at 30/01/2023

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	A FOX	31/03/2021	MPC1378	75.00		30/04/2021	75.00 **
<b>Receipt Due from : Mr A Fox</b>				<b>75.00</b>			<b>75.00</b>
Telephone No :							
Contact Name :				Note : Invoices marked ' ** ' are Overdue			

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	A LESLIE	31/03/2021	MPC1380	75.00		30/04/2021	75.00 **
<b>Receipt Due from : Mr A Leslie</b>				<b>75.00</b>			<b>75.00</b>
Telephone No :							
Contact Name :				Note : Invoices marked ' ** ' are Overdue			

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	BINGO	27/11/2021	11/2021	51.75		27/12/2021	51.75 **
<b>Receipt Due from : Charity Bingo</b>				<b>51.75</b>			<b>51.75</b>
Telephone No :							
Contact Name :				Note : Invoices marked ' ** ' are Overdue			

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	C FREEMAN	31/03/2021	MPC1375	75.00		30/04/2021	75.00 **
<b>Receipt Due from : Ms C Freeman</b>				<b>75.00</b>			<b>75.00</b>
Telephone No :							
Contact Name :				Note : Invoices marked ' ** ' are Overdue			

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	CREGAN	30/11/2022	BINGO 3	34.50		30/12/2022	34.50 **
<b>Receipt Due from : Many Cregan</b>				<b>34.50</b>			<b>34.50</b>
Telephone No :							
Contact Name :				Note : Invoices marked ' ** ' are Overdue			

12:38

## Receipts Due as at 30/01/2023

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	D SAUNDERS	31/03/2021	MPC1377	100.00		30/04/2021	100.00 **
<b>Receipt Due from : Ms D Saunders</b>				<b>100.00</b>			<b>100.00</b>
Telephone No :							
Contact Name :				Note : Invoices marked ' ** ' are Overdue			

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	E CHANT	31/03/2021	MPC1381	75.00		30/04/2021	75.00 **
<b>Receipt Due from : Mrs E Chant</b>				<b>75.00</b>			<b>75.00</b>
Telephone No :							
Contact Name :				Note : Invoices marked ' ** ' are Overdue			

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	HARRIS	09/01/2023	ASWB1	34.50		12/12/2022	34.50 **
<b>Receipt Due from : Hilary Harris</b>				<b>34.50</b>			<b>34.50</b>
Telephone No :							
Contact Name :				Note : Invoices marked ' ** ' are Overdue			

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	HAWES	12/12/2022	CM01	23.00		11/01/2023	23.00 **
1	HAWES	12/12/2022	CM03	23.00		11/01/2023	23.00 **
<b>Receipt Due from : Linda Hawes</b>				<b>46.00</b>			<b>46.00</b>
Telephone No :							
Contact Name :				Note : Invoices marked ' ** ' are Overdue			

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	HAWKER	22/11/2021	13/2021	51.75		22/12/2021	51.75 **
<b>Receipt Due from : Hawker Birthday Party</b>				<b>51.75</b>			<b>51.75</b>
Telephone No :							
Contact Name :				Note : Invoices marked ' ** ' are Overdue			

## Receipts Due as at 30/01/2023

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	K LESLIE	31/03/2021	MPC1384	75.00		30/04/2021	75.00 **
<b>Receipt Due from : Ms K Leslie</b>				<b>75.00</b>			<b>75.00</b>
Telephone No :							
Contact Name :				Note : Invoices marked ' ** ' are Overdue			

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	M BUTLER	31/03/2021	MPC1379	75.00		30/04/2021	75.00 **
<b>Receipt Due from : Mrs M Butler</b>				<b>75.00</b>			<b>75.00</b>
Telephone No :							
Contact Name :				Note : Invoices marked ' ** ' are Overdue			

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	MARTOCKCOM	27/11/2021	12/2021	57.50		27/12/2021	57.50 **
<b>Receipt Due from : Martock Community Group</b>				<b>57.50</b>			<b>57.50</b>
Telephone No :							
Contact Name :				Note : Invoices marked ' ** ' are Overdue			

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	MCC001	31/03/2020	MPC1311	145.00		30/04/2020	145.00 **
1	MCC001	31/03/2019	MPC1186	145.00		30/04/2019	145.00 **
<b>Receipt Due from : Martock Cricket Club</b>				<b>290.00</b>			<b>290.00</b>
Telephone No :							
Contact Name :				Note : Invoices marked ' ** ' are Overdue			

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	MRC001	31/03/2022	MPC1421	410.00		30/04/2022	410.00 **
<b>Receipt Due from : Martock Rugby Club</b>				<b>410.00</b>			<b>410.00</b>
Telephone No : 07720 762304							
Contact Name :				Note : Invoices marked ' ** ' are Overdue			

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## Receipts Due as at 30/01/2023

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	PLOT 4A	31/01/2022	MPC1399	25.00		28/02/2022	25.00 **
<b>Receipt Due from : Sarah Beckett</b>				<b>25.00</b>			<b>25.00</b>
Telephone No : 07984 328292							
Contact Name :				Note : Invoices marked ' ** ' are Overdue			

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	PLOT 5B	31/01/2022	MPC1403	25.00		28/02/2022	25.00 **
<b>Receipt Due from : Mel Bowditch</b>				<b>25.00</b>			<b>25.00</b>
Telephone No : 07988 736522							
Contact Name :				Note : Invoices marked ' ** ' are Overdue			

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	PLOT 5DA	31/01/2022	MPC1405	12.50		28/02/2022	12.50 **
<b>Receipt Due from : Eve Lee</b>				<b>12.50</b>			<b>12.50</b>
Telephone No : 07942 678546							
Contact Name :				Note : Invoices marked ' ** ' are Overdue			

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	PLOT 6AB	31/01/2022	MPC1407	6.25		28/02/2022	6.25 **
<b>Receipt Due from : Terri Stonard</b>				<b>6.25</b>			<b>6.25</b>
Telephone No : 01935 507363							
Contact Name :				Note : Invoices marked ' ** ' are Overdue			

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	PLOT 7CA	31/01/2022	MPC1410	14.58		28/02/2022	14.58 **
<b>Receipt Due from : Chris &amp; Julie Pass</b>				<b>14.58</b>			<b>14.58</b>
Telephone No : 01935 829472							
Contact Name :				Note : Invoices marked ' ** ' are Overdue			



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## Receipts Due as at 30/01/2023

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	PLOT 9B	31/01/2022	MPC1417	7.29		28/02/2022	7.29 **

Receipt Due from : Richard Freeman

7.29

7.29

Telephone No : 07776 184333

Contact Name :

Note : Invoices marked ' \*\* ' are Overdue

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	PLOT 9BB	31/01/2022	MPC1418	12.50		28/02/2022	12.50 **

Receipt Due from : Paul Whybrow

12.50

12.50

Telephone No : 01935 509845

Contact Name :

Note : Invoices marked ' \*\* ' are Overdue

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	SCPR1	05/12/2022	SCPR1	34.50		04/01/2023	34.50 **

Receipt Due from : David Crisfield

34.50

34.50

Telephone No :

Contact Name :

Note : Invoices marked ' \*\* ' are Overdue

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	SOMERSETFI	22/11/2021	14/2021	126.00		22/12/2021	126.00 **

Receipt Due from : Somerset Film

126.00

126.00

Telephone No :

Contact Name :

Note : Invoices marked ' \*\* ' are Overdue

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	U3A	28/01/2022	17/2021	16.25		28/01/2022	16.25 **

Receipt Due from : U3A

16.25

16.25

Telephone No :

Contact Name :

Note : Invoices marked ' \*\* ' are Overdue

12:38

## Receipts Due as at 30/01/2023

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	WAYFARERS	12/12/2022	CM02	23.00		12/12/2022	23.00 **
1	WAYFARERS	22/11/2021	7/2021	62.00		22/12/2021	62.00 **
1	WAYFARERS	27/11/2021	8/2021	40.25		27/12/2021	40.25 **
1	WAYFARERS	12/12/2022	07/2022	77.50		12/12/2022	77.50 **
<b>Receipt Due from : Wayfarers Club</b>				<b>202.75</b>			<b>202.75</b>

Telephone No :

Contact Name :

Note : Invoices marked ' \*\* ' are Overdue

Ledger	A/c Code	Invoice Date	Invoice No	Amount Due	Disc Available	Date Due	Net Amount
1	WIN001	31/03/2020	MPC1315	53.55		30/04/2020	53.55 **
<b>Receipt Due from : Amanda Winnall</b>				<b>53.55</b>			<b>53.55</b>

Telephone No : 07377 453301

Contact Name :

Note : Invoices marked ' \*\* ' are Overdue

<b>Total Receipts Due up to 30/01/2023</b>	<b>2,062.17</b>	<b>2,062.17</b>
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**Email received from Fiona Hook – Cemetery Administrator  
10<sup>th</sup> January 2023**

Hi Sally

This is the application for Diney Hughes memorial.

In addition to the illustration it includes photographic plaques and 3 dimensional bird tables and nests.

It is also red granite not black as per Ivor's.

When considering this application council need to think about 'what if's' ie. What if others want other 3D models on graves? For example.

Where do we draw the line? This will be more of tomb like Ivor's.

I have replied to the stone Mason with questions about application as not heard from the owner of the plot (as technicality its his sister) but we need them to confirm that Stella Cooper is happy with plans/design.

I may need to go with tape measure to measure up!

Fi

Single photoplaque top left of inscription ( in between the branches / birds )

IN LOVING MEMORY OF  
DIANA HUGHES  
( Diney )

21 March 1949 - 4 July 2022

Mum you were taken from us in a blink of an eye.

Our hearts left broken when we had to say goodbye.

The memories we treasure they help us through the days.

A strong independent Mother who helped us all find our way.

Mum you are an angel in the arms of "OUR" Angel.

Sleep tight our beautiful loving caring Mother.

Until we all meet again.

Arthur, Marilyn, Ivor, Stella, Lee, Kelly

Henry, Joyce, Reggie, Lovie, Lucy, Tony.

Grandchildren and Great-Grandchildren

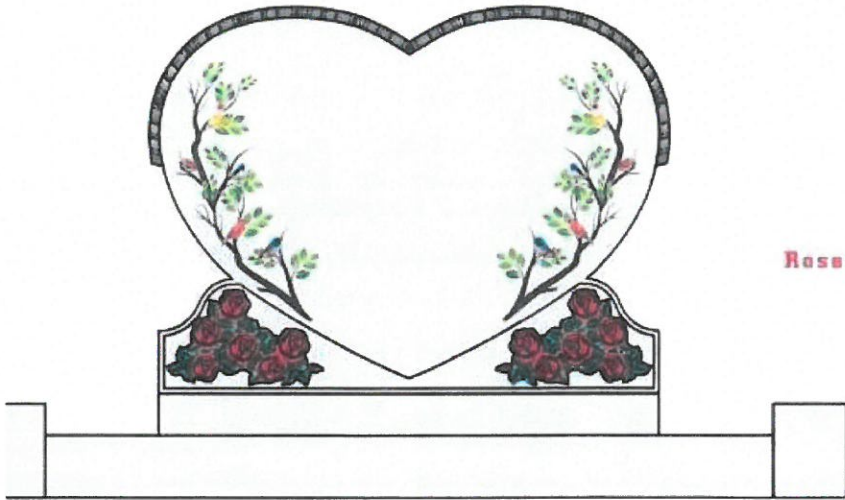
Two photo plaques at the top of the heart,  
larger size than the single one on the front.

Don't worry about a thing  
Cause every little thing is  
Gonna be alright  
( GIPSY DINEY )

Also there is to be lettering on the centre of  
the foot kerb, facing outwards, to read :

*GIPSY DINEY*

**Back of stone**



**On the side of each post**  
**Roses yellow with green leaves**



