



MARTOCK PARISH COUNCIL

Full Council Minutes 25th September 2019

Minutes of a meeting of Martock Parish Council

25th September 2019 at 7.00pm in the Market House, Martock

Present: Cllrs Neil Bloomfield (Chair), Louise Clarke, Marilyn Butler, Jenny Becker, Alan Potter, Graham MacDonald, Les Hallett, Charlene Fairchild, Mark Warr, Fiona Miller and Jesse Spencer

In attendance: Adam Persson (Clerk), Lisa Whittle (Job Club Coordinator), Naomi Gass (Community Support Coordinator), Caroline Bennett (Seniors Support Coordinator) and three members of the public

Apologies: Sam Burke, Sam Radford, Jo Revell and Sylvia Williams

No.	Subject	Comments
183/19	Parishioner participation – to hear any matters raised by members of the public	No matters were raised by members of the public
184/19	Announcement that the meeting may be filmed or recorded	An announcement was made that the meeting may be filmed or recorded. It was AGREED to record the meeting.
185/19	To receive any apologies for absence	Apologies had been received from Sam Burke, Sam Radford, Jo Revell and Sylvia Williams.
186/19	To receive any declarations of interest	No declarations of interest received.
187/19	To receive a report on any dispensations granted	No dispensations had been granted.
188/19	To receive an introduction to the work of the Services Team	Verbal presentations were received from the Job Club Coordinator, Community Support Coordinator and Seniors Support Coordinator. The Parish Council thanked the Services Team for the thorough and interesting introduction to their work.
189/19	To receive any police matters	There were no police representatives present. PC Toni Lines had been seconded to Frome for 3 months. The police advised that there would be no impact on services during this period.
190/19	Planning – Neil Bloomfield:	

	Public Path Diversion Order Public Footpaths Y 16/20 off Stoke Road, Parish of Martock	ACTION: Clerk
191/19	To approve the minutes of the Parish Council meeting held on 28 th August 2019	The minutes of the meeting were approved as a true record (enclosure MPC-19-129) and signed by the Chair.
192/19	To confirm the status of agreed actions	The Action List (enclosure MPC-19-130) was confirmed. 019/18 – The Long Orchard Project Team were meeting in November to finalise the project build design and costs.
193/19	To address any matters arising from the minutes not covered by items on the agenda	No matters were raised.
194/19	To receive the County Councillor's report	The problems with the County Council server had now been resolved.
195/19	To receive the District Councillors' report	The services provided by SSDC post-Transformation were still not at the levels provided to the community pre-Transformation. A new council logo had been unveiled and extra borrowing had been authorised.
196/19	To receive the Chair's report – Neil Bloomfield	The Chair apologised for no written report. The Chair, Clerk and Job Club Coordinator attended a meeting of parish councillors in Wedmore and gave a presentation on the services that MPC provide.
197/19	To note the Parish Diary for October 2019	The Parish Diary for October 2019 was noted (enclosure MPC-19-132). It was AGREED that the date of the Long Orchard Project Team would be confirmed with Parish Councillors. ACTION: Clerk
198/19	Finance & Resources: 1. To agree the budget detail 2. To agree the bank reconciliation detail	The budget detail for August was AGREED (enclosure MPC-19-133). The bank reconciliation for August was AGREED (enclosure MPC-19-134).

	<p>3. To agree the balance on the bank statement to reconciliation summary</p> <p>4. To nominate a Councillor to verify the bank reconciliations</p> <p>5. To approve the fireworks entertainment budget</p> <p>6. To approve the Unmanned Ariel Systems Policy</p> <p>7. To receive the Certified Annual Return 2018/2019</p>	<p>The balance on the bank statement to reconciliation summary for August was AGREED (enclosures MPC-19-135 & MPC-19-136).</p> <p>A proposal was put forward that the Parish Council nominate Sylvia Williams to verify bank reconciliations. Neil Bloomfield proposed, and Marilyn Butler seconded the proposal.</p> <p>Unanimously AGREED.</p> <p>The possibility of hiring a band to complement the fire work display was discussed.</p> <p>A proposal was put forward that the Parish Council increase the fire work budget by £3,300.00. Neil Bloomfield proposed, and Jenny Becker seconded the proposal.</p> <p>Unanimously AGREED.</p> <p>ACTION: Clerk</p> <p>The policy was reviewed (enclosure MPC-19-137).</p> <p>A proposal was put forward that the Parish Council approve the Unmanned Ariel Systems Policy. Mark Warr proposed, and Jenny Becker seconded the proposal.</p> <p>Unanimously AGREED.</p> <p>The Certified Annual Return 2018/2019 was received (enclosure MPC-19-138).</p>
199/19	<p>Buildings & Open Spaces – Mark Warr:</p> <p>1. To receive a report on the work of the Committee since the last meeting</p>	<p>A report was received (enclosure MPC-19-139).</p> <p>The subject of when the bunting would be taken down was discussed. It was AGREED to request the bunting be taken down as soon as was practicable.</p> <p>ACTION: Clerk</p> <p>CCTV at the Recreation Ground was discussed.</p> <p>It was AGREED to finalise a specification for companies quoting.</p> <p>ACTION: Clerk and Mark Warr</p>

	<p>2. To review the quote and award the contract for reflooring the backroom of the Parish Hall and the lobby</p> <p>3. To agree to commence a tendering process for the resurfacing of the Recreation Ground Car Park</p>	<p>The quote for reflooring the backroom of the Parish Hall and the lobby was reviewed (enclosure MPC-19-140). It was AGREED that a breakdown was required, and more quotes should be sought.</p> <p>ACTION: Clerk</p> <p>The tender process for resurfacing of the Recreation Ground Car Park was discussed.</p> <p>It was AGREED to proceed to tender.</p> <p>ACTION: Clerk</p> <p>The issue of the dogs on leads signs was discussed. It was felt that the signs are not in the right locations. It was AGREED that a working group should meet to agree the numbers and location of signs.</p> <p>ACTION: Neil Bloomfield, Mark Warr and Jenny Becker</p> <p>The replenishment of the dog bag dispensers was raised. It was AGREED that the groundpersons should replenish the dispensers.</p> <p>ACTION: Clerk</p>
200/19	<p>Services – Marilyn Butler:</p> <p>1. To receive a verbal report on the work of the Committee since the last meeting</p> <p>2. To receive a verbal report on the work of the Patient Participation Group</p>	<p>A verbal report was received.</p> <p>Youth Workers were now carrying out detached work on Friday nights.</p> <p>The youth groups had requested gym equipment for the Recreation Ground.</p> <p>A well attended Skateboard competition had taken place at the Recreation Ground with a DJ providing music.</p> <p>The Youth Club were making bottle lights to sell at the Farmers’ Market in aid of the Royal British Legion.</p> <p>A music programme was planned every Wednesday from 9th October.</p> <p>The Surgery had changed the rules on Flu jabs. Patients were required to telephone the Surgery to make an appointment.</p>

		<p>The Chair advised the Council that he had found out who the Planning Department contact at the NHS Clinical Commissioning Group on larger developments. The Planning Department have never had a response to their emails. It was AGREED that the Chair should email the NHS address and try to get a response.</p> <p>ACTION: Neil Bloomfield</p>
201/19	<p>To receive any relevant correspondence – Clerk</p> <ol style="list-style-type: none"> 1. Letter received from Street Naming and Numbering at SSDC 2. Letter from Stoke-sub-Hamdon 3. Email from the Flood Warden 4. Email from Long Load Parish Council 5. Email from the Martock Fire Station Watch Manager, 	<p>A letter confirming the naming of the new development on Land Opposite Long Orchard Way as Hurst Brook, had been received.</p> <p>A letter and cheque for £200.00 had been received from Stoke-sub-Hamdon as a contribution to the work of the Job Club.</p> <p>The Flood Warden had been notified that Highways were to trial a pilot scheme for a digital flood signs on Stoke Road.</p> <p>It was AGREED that this scheme would be advertised on the website.</p> <p>ACTION: Clerk</p> <p>Long Load Parish Council had emailed requesting to join the SID scheme.</p> <p>It was AGREED to take the matter to Finance & Resources Committee to approve an arrangement whereby SIDs can be loaned out to interested parishes.</p> <p>ACTION: Clerk</p> <p>The Watch Manager wished to notify the Parish Council that Anthony Welsh had completed 40 years' service at Martock Fire Station as a firefighter. On the 3rd of December he is retiring after 40 years and 5 months of devoted service to the Station, Service and Community.</p> <p>The Parish Council was invited to attend.</p> <p>It was AGREED that a letter of appreciation should be written to Anthony Welsh.</p> <p>ACTION: Clerk</p>

202/19	To note the date of the next meeting of the Parish Council on Wednesday 27 th November 2019 at 7pm	Date of the next meeting was noted.
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The meeting closed at 21.25pm

Approved (date): 27th November 2019

Signed by the Chair: _____