



Minutes of the Buildings and Open Spaces Meeting held at 7pm on Monday 13th March 2023 at Martock Parish Hall

Present: Councillor Graham McDonald (Chair)
Councillor Ash Warne (Vice Chair)
Councillor John Hole (MPC Chairman)
Councillor Paul Helyer
Councillor Joy Bailey
Cllr. Andrew Clegg
Sally Scattergood – General Manager and Deputy Parish Clerk
Emily Dawson – Operations Manager

452. Apologies for absence

Apologies received from Councillor Alan Potter
Cllr. Louise Clarke was absent from the meeting

453. Declarations of interest

There were no declarations of interest at this stage.

454 Public participation time

There were no members of the public present.

455 Confirmation of minutes of previous meeting

Members considered the minutes of the BOS Committee meetings held on 17th January 2023 and 14th November 2022.

Resolved that the minutes of the BOS Committee meetings held on 17th January 2023 and 14th November 2022 be approved as a correct record and signed by the Chair.

456 Structure of the Buildings and Open Spaces Committee

To discuss the Structure of the Buildings and Open Spaces Committee.

Resolved that a proposal will be made to Full Council to keep the structure of the BOS committee as it is but Task and Finish Groups to involve other Councillors.

457 Resolutions Report

To receive an update from the General Manager on the resolutions report and discuss outstanding actions relating to Buildings and Open Spaces.

Resolved that the following work be completed by the Proper Officer

- a. Produce a report for the next BOS meeting with just the items relating to BOS on the resolutions report
- b. Contact a local play equipment examiner for his opinion on the Mobilus in the Play Area, and following his advice bring back to the next BOS meeting for a decision to repair or remove
- c. To include on BOS Agenda after May 2023 the work required to complete the outstanding work from recent the Tree survey
- d. To extend the Cemetery Maintenance contract with Evis till March 2024 to fall in line with the renewal of the Recreation Ground Contract
- e. To add to the agenda of the Personnel Committee the summer litter picker advert and interview panel
- f. To inspect the work carried out by the caretaker by playpark entrance and mark as implemented on the resolutions report
- g. To obtain dates for the Cricket Matches at the Recreation Ground
- h. To seek clarification of the colour scheme for the resolutions report from SALC
- I. Contact SSDC to enquire if any plans are in place to install Electric Car charging points in the Shopping Centre Car Park
- J. To contact the current Insurance company to confirm that if staff make repairs to play area equipment the insurance still stands.
- K. To update the BOS Committee at the next meeting the installation of the Defibrillator at the Parish Hall

457 Item 11 Date of next meeting

To note the date of the next meeting, which is proposed for Thursday 20th April 2023 at 7.00pm.

Meeting finished: 8.03 pm

Approved (date):

Signed by the Chair: _____