



MARTOCK PARISH COUNCIL

Martock Parish Council
The Market House
Church Street
Martock Somerset
TA12 6JL

20th April 2023

To: Councillors John Hole (Chair), Joy Bailey (Vice Chair), Paul Helyer, Graham McDonald, Alison Warne, Neil Bloomfield, Suzanne Luxton, Louise Clarke, Alan Potter, Tony Welsh, Ashley Chapman, Sylvia Williams and Neil Williams. (2 vacancies)

YOU ARE HEREBY SUMMONED TO ATTEND a Full Council Meeting of the **MARTOCK PARISH COUNCIL** to be held on **Wednesday 26th April 2023** in the Parish Hall, Church Street, Martock at **7:00pm** for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend. The meeting will be recorded.

Paul Russell

Paul Russell, Locum Clerk

Please contact the Parish Office (01935 822891) if you need further information on this agenda.

Public participation time

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's Standing Orders which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

To Receive Reports from the Somerset Council Wards Councillors



MARTOCK PARISH COUNCIL

Full Council Meeting AGENDA

Wednesday 26th April 2023 7:00pm

- 1. Apologies for absence**
To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)
- 2. Declarations of interest**
To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34).
- 3. Confirmation of minutes of previous meeting**
To confirm the minutes of the Council meeting held on 22nd March 2023 as a correct record (LGA1972 sch12).
- 4. Committee Minutes and reports**
To receive the minutes of all the following Committee meetings that have taken place since the last full Council meeting held on 22nd March 2023. These include:
 - a. Events Committee – 3rd April 2023
 - b. Planning Committee – 12th April 2023
 - c. Personnel Committee – 12th April 2023
- 5. Internal Auditor**
To consider appointing an alternative internal auditor to complete the year end audit. The RFO will speak to this item.
- 6. Grounds Maintenance Contract**
To consider the approval to extend the Village Grounds Maintenance Contract with Evis Grounds Maintenance from 1st August 2023 to 31st March 2024. The additional 8 months will cost £9,930. This is being recommended so that the it falls in line with the end date of the Recreational Grounds maintenance contract.
- 7. Finance reports**
 - a) To receive and sign the list of payments for March and April 2023
 - b) To receive and note the current statutory balance sheet
 - c) To receive and note the current income and expenditure report
 - e) To approve bank account reconciliations for March 2023
- 8. Date of next meeting**
To note the date of the next meeting, which is scheduled for Wednesday 24th May 2023 at 7.00pm. This will be the Annual Parish Council Meeting.

9. Confidential Session

At the conclusion of this part of the Agenda, the Chairman will move the following resolution: That under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted.

10. Update on Staffing Issue

To formally approve and ratify the proposal from the Personnel Committee. Members will be provided with additional information at the meeting.