



# MARTOCK PARISH COUNCIL

Martock Parish Council  
The Market House  
Church Street  
Martock Somerset  
TA12 6JL

22<sup>nd</sup> June 2023

To: Councillors John Hole (Chair), Joy Bailey (Vice Chair), Paul Helyer, Graham McDonald, Alison Warne, Neil Bloomfield, Suzanne Luxton, Louise Clarke, Alan Potter, Tony Welsh, Ashley Chapman, Sylvia Williams and Neil Williams. (2 vacancies)

**YOU ARE HEREBY SUMMONED TO ATTEND the FULL PARISH COUNCIL MEETING** of the **MARTOCK PARISH COUNCIL** to be held on **Wednesday 28<sup>th</sup> June 2023** in the Parish Hall, Church Street, Martock at **7:00pm** for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend. The meeting will be recorded.

*Paul Russell*

Paul Russell, Acting Clerk

***Please contact the Parish Office (01935 822891) if you need further information on this agenda.***

### **Public participation time**

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's Standing Orders which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

**To Receive Reports from the Somerset Council Wards Councillors**



# MARTOCK PARISH COUNCIL

## Full Council Meeting AGENDA

Wednesday 28<sup>th</sup> June 2023 @ 7:00pm

**1. APOLOGIES FOR ABSENCE**

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

**2. DECLARATIONS OF INTEREST**

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34).

**3. CO-OPTION OF COUNCILLORS**

To formally co-opt two Councillors to fill the two vacancies on Martock Parish Council. Four applications have been received and these have been provided to Members for information. The vote will be a written vote in accordance with clause 2.6 of the Council's co-option policy.

**4. MINUTES OF PREVIOUS MEETING**

To confirm the minutes of the Council meeting held on 31<sup>st</sup> May 2023 as a correct record (LGA1972 sch12).

**5. TO RESOLVE TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC**

As certain items are expected to include the consideration of exempt information Full Council is, therefore, recommended to resolve "That, in accordance with Section 100 of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".

**6. COMMITTEE MINUTES AND REPORTS**

To receive the minutes of all the following Committee meetings that have taken place:

- Planning & Highways Meeting – 14<sup>th</sup> June 2023;
- Finance & Resources Committee – 21<sup>st</sup> June 2023

**7. COMMITTEE RESTRUCTURE PROPOSAL**

Council is requested to consider the proposal from the Finance & Resources Committee to adopt the following revised committee structure to replace the existing one:

- Finance & Resources;
- Buildings and Open Spaces;
- Events;
- Planning & Highways;

- Community Services
  - Personnel to become a Sub-Committee of Finance & Resources

**8. EVENTS REPORT**

To receive a report from the Chair of the Events Committee on past event and up and coming events for this year.

**9. ACCOUNTS FOR YEAR ENDING 31<sup>st</sup> MARCH 2023**

- a) A Resolution is required to approve Section 1 – Annual Governance Statement 2022/23 if completed.
- b) A Resolution is required to approve Section 2 – Accounting statements 2022/23 if completed.

**10. INTERNAL AUDIT REPORT**

The Internal Audit Report will be presented if completed. A Resolution is required to accept the Internal Auditor’s findings.

**11. FINANCE REPORTS**

To consider and adopt the following reports:

- To receive and sign the Bank Reconciliation for the Credit Card dated 30<sup>th</sup> April and 31<sup>st</sup> May 2023;
- To receive and sign the Bank Reconciliation for the Current & Deposit accounts dated 30<sup>th</sup> April and 31<sup>st</sup> May 2023;
- Detailed Balance sheet – May 2023;
- Detailed Income & Expenditure Budget Report – May 2023;
- List of Payments;
- Virement Report.

**12. WEBSITE UPDATE**

To receive a verbal update on the launch and development of the new website. Members are requested to send in some information about themselves that will be used on the Councillor page.

**13. MEMORIAL TREE**

To request Council’s permission to plant a memorial tree. Please see attached letter for further details and location.

**14. DATE OF NEXT MEETING**

To note the date of the next meeting, which is scheduled for Wednesday 28<sup>th</sup> June 2023 at 7.00pm.

**15. CONFIDENTIAL SESSION**

**At the conclusion of this part of the Agenda, the Chairman will move the following resolution: That under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted.**

**16. COMMITTEE MINUTES AND REPORTS**

To receive the Confidential Minutes of all the Personnel Committee meeting that took place on 7<sup>th</sup> June 2023.

**17. CEMETERY MATTERS**

Please see the attached letter. Council is requested to resolve a way forward.

# MARTOCK PARISH COUNCIL

Minutes of the Martock Parish Council meeting held on Wednesday 31<sup>st</sup> May 2023 in the Parish Hall, Church Street, Martock commencing at 7:00pm.

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**PRESENT:** Councillor John Hole (Chairman), Councillor Joy Bailey (Vice Chairman), Councillor Paul Helyer, Councillor Suzanne Luxton, Councillor Alan Potter, Councillor Alison Warne, Councillor Louise Clarke, Councillor Tony Welsh and Councillor Ashley Chapman, Councillor Sylvia Williams and Councillor Neil Williams.

**ALSO PRESENT:** Ward Councillors Emily Pearlstone and John Bailey and the Locum Clerk.

**Public Participation:** There were 5 members of the public present. Four matters were raised.

**Ward Councillor Reports:** The Ward Councillor report was received and noted from Cllr Emily Pearlstone and Cllr John Bailey.

## 01/23 ELECTION OF CHAIR

Nominations were requested for the Chair of Martock Parish Council for the municipal year 2023/24.

Proposed: Cllr Bailey  
Unanimous

Seconded: Cllr Potter

**RESOLVED** that Cllr Hole be duly elected Chair of Martock Parish Council for the municipal year 2023/24.

## 02/23 ELECTION OF VICE CHAIR

Nominations were requested for the Chair of Martock Parish Council for the municipal year 2023/24.

Proposed: Cllr Hole  
Unanimous

Seconded: Cllr Potter

**RESOLVED** that Cllr Bailey be duly elected Vice Chair of Martock Parish Council for the municipal year 2023/24.

## 03/23 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor Graham McDonald (holiday).

Apologies from Councillor Neil Bloomfield had not been received prior to the meeting.

**04/23 DECLARATIONS OF INTEREST**

No Declarations of Interest were made.

**05/23 MINUTES OF PREVIOUS MEETING**

Proposed: Cllr Helyer

Seconded: Cllr Joy Bailey

For: 9

Abstentions: 2

**RESOLVED** that the minutes of the Council meeting held on 26<sup>th</sup> April 2023 be signed as a correct record subject to Minute 480 be amended to read BOS Committee – 13<sup>th</sup> March 2023

**06/23 TO RESOLVE TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC**

Proposed: Cllr Helyer

Seconded: Cllr Clarke

Unanimous

That as certain items were expected to include the consideration of exempt information Full Council **RESOLVED** "That, in accordance with Section 100 of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the Confidential Items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".

**07/23 COMMITTEE MINUTES AND REPORTS**

Council considered the minutes of the Planning Committee that has taken place.

Proposed: Cllr Clarke

Seconded: Cllr Bailey

Unanimous

**RESOLVED** to receive the following minutes, note and review the resolutions passed at the committee meetings, and ratify any decisions as required.

- a. Planning Committee – 8<sup>th</sup> March 2023
- b. Planning Committee – 12<sup>th</sup> April 2023

**08/23 STANDING COMMITTEES**

Council considered the appointment of the Standing Committees, to appoint Members to the Standing Committees and grant delegated authority to those Committees:

Proposed: Cllr Clarke

Seconded: Cllr Chapman

For: 10

Abstention: 1

**RESOLVED** that:

- That the existing committee structure be reviewed and the amended structure be presented to Full Council at its September meeting for consideration and adoption;

- That a Working Party be set up to discuss options and submit recommendations to Full Council for consideration;
- That Cllrs Helyer, Chapman, Warne and S Williams be appointed to the Working Group.

The existing Committee structure was then discussed and approved as follows:

Proposed: Cllr Potter  
Unanimous

Seconded: Cllr Welsh

**Building and Open Spaces Committee** – Cllrs McDonald (Chair), Helyer, Luxton, Potter, Hole and Bailey

Proposed: Cllr Helyer  
Unanimous

Seconded: Cllr S Williams

**Events Committee** – Cllrs Clarke (Chair), Helyer, Luxton and S Williams.

Proposed: Cllr Clarke  
Unanimous

Seconded: Cllr Warne

**Planning & Highways Committee** – Cllr Helyer (Chair), Hole, Welsh, Clarke, Bloomfield and Potter. Mr Clegg and Mr Swindells would also be invited to sit on the Committee as non-Councillors.

Proposed: Cllr Hole  
Unanimous

Seconded: Cllr S Williams

**Finance and Resources Committee** – Cllrs Warne (Chair), Hole, Bailey, Helyer, McDonald, Chapman and S Williams.

Proposed: Cllr Hole  
Unanimous

Seconded: Cllr Bailey

**Services Committee** – Cllr Potter (Chair), Hole and Bailey.

Proposed: Cllr Clarke  
Unanimous

Seconded: Cllr N Williams

**RESOLVED** that the Personnel Committee be limited to a maximum of six members. The following Members were appointed:

**Personnel Committee** – Cllrs Bailey (Chair), S Williams, N Williams, McDonald, Chapman and Warne.

#### **09/23 STANDING ORDERS AND FINANCIAL REGULATIONS**

Council considered the current Standing Orders and Financial Regulations.

Proposed: Cllr Helyer  
Unanimous

Seconded: Cllr S Williams

**RESOLVED** that the Standing Orders and Financial Regulations be adopted subject to both policies being amended to reflect the current Committee structure adopted and that version controls are included.

**10/23 SCHEME OF DELEGATION**

Considered the existing Scheme of Delegation.

Proposed: Cllr Helyer  
Unanimous

Seconded: Cllr Welsh

**RESOLVED** that the Scheme of Delegation be referred back to the Finance & Resources Committee for amendment subject to the updating of the Committee Terms of Reference.

**11/23 TERMS OF REFERENCE**

Council considered the Committee Terms of Reference.

Proposed: Cllr Helyer  
Unanimous

Seconded: Cllr N Williams

**RESOLVED** that the revised Planning & Highways Committee Terms of Reference be formally adopted.

Proposed: Cllr Hole  
Unanimous

Seconded: Cllr Bailey

**RESOLVED** that the following Committee Terms of Reference be referred back to each Committee to be reviewed and amended as required:

- Building and Open Spaces Committee
- Events Committee
- Services Committee
- Finance & Resources Committee
- Personnel Committee

**12/13 REPRESENTATIVES ON EXTERNAL BODIES**

Council considered appointing various representatives to serve on outside bodies for the Municipal year 2023/2024.

Proposed: Cllr Hole  
Unanimous

Seconded: Cllr Bailey

**RESOLVED** that Cllr Helyer and Cllr Clarke be appointed Council representatives on the newly formed Local Community Network meetings.

Proposed: Cllr Hole  
Unanimous

Seconded: Cllr S Williams



**RESOLVED** that Mr Rod Kedward be appointed Parish Path Liaison Officer (PPLO) with Mr Richard Deubert and Cllr Helyer as Assistant PPLOs

Proposed: Cllr Hole  
Unanimous

Seconded: Cllr Bailey

**RESOLVED** that Cllr Clarke be appointed Council representatives on the M3 Community Team.

It was agreed to defer the Youth Club representative until the next Council meeting.

### **13/23 FINANCE REPORTS**

Members considered the financial reports presented.

Proposed: Cllr Helyer  
Unanimous

Seconded: Cllr S Williams

#### **RESOLVED:**

- a) To receive and sign the list of payments for April & May 2023;
- b) To receive and note the current statutory balance sheet;
- c) To receive and note the current income and expenditure report;
- e) To approve bank account reconciliations for April 2023.

It was noted that the completion of the End of Year financial reports was a work in progress.

### **14/23 CODE OF CONDUCT**

Members considered the revised Code of Conduct.

Proposed: Cllr Hole  
Unanimous

Seconded: Cllr S Williams

**RESOLVED** to adopt the revised Code of Conduct as recommended by Somerset Council.

### **15/23 POLICY REVIEW**

Members considered the Policies presented.

Proposed: Cllr Clarke  
Unanimous

Seconded: Cllr Bailey

**RESOLVED** that the following Policies be adopted:

- Freedom of Information
- Data Protection Policy
- Member/Officer Protocol
- Social Media Policy
- Grant Policy

**16/23 CALENDAR OF MEETINGS FOR 2023-2024**

Members considered the draft meeting calendar for the Municipal Year 2023/2024:

Proposed: Cllr N Williams                      Seconded: Cllr Clarke  
Unanimous

**RESOLVED** that:

- That Full Council meetings will be held on the 4<sup>th</sup> Wednesday of the month except August and December;
- That the Planning & Highways Committee meeting will be held on the 2<sup>nd</sup> Wednesday of the month except August;
- The a Personnel Committee meeting be held on 7<sup>th</sup> June 2023;
- That two representatives attend the first LCN meeting to be held on 19<sup>th</sup> June 2023;
- The next Events Committee be held on 26<sup>th</sup> June 2023.

**17/23 RISK REGISTER**

Members reviewed the Council's current Risk Register.

Proposed: Cllr S Williams                      Seconded: Cllr Helyer  
Unanimous

**RESOLVED** that the Risk Register be reviewed by the Finance & Resources Committee at its next meeting on 17<sup>th</sup> July 2023.

**18/23 GRANT REQUEST**

Council considered the grant request from the Scouts & Guides.

Proposed: Cllr S Williams                      Seconded: Cllr Helyer  
Unanimous

**RESOLVED** that a grant of £3,000 be awarded to the Scouts & Guides to be used as outlined in the grant application.

**19/23 YEOVIL DISTRICT HOSPITAL LOSS OF SERVICES**

Council received the correspondence regarding the loss of this service and the request to send a letter of support to retain this service.

Proposed: Cllr Helyer                              Seconded: Cllr Clarke  
For: 9  
Against: 1  
Abstention: 1

**RESOLVED** that a letter be send supporting the retention of this service.

**20/23 DATE OF NEXT MEETING**

Council noted the date of the next Full Council meeting scheduled to take place on Wednesday 28<sup>th</sup> June 2023 at 7.00pm.

**21/23 CONFIDENTIAL SESSION**

Resolved that under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted.

**22/23 STAFF REPORT**

Council considered the Confidential Staffing Report.

**Item 2.2: Termination of the current Litter Picker's employment**

Proposed: Cllr Bailey

Seconded: Cllr S Williams

Unanimous

**RESOLVED** to approve option 2 with amendments.

**Item 2.4: Administration Assistance**

Proposed: Cllr Hole

Seconded: Cllr Clarke

Unanimous

**RESOLVED** to approve the increase of the Administration Assistant's hours from 16 hours per week to 18 hours per week for the remainder of her 18 month fixed term employment contract.

**Item 2.6: Locum Clerk**

Proposed: Cllr S Williams

Seconded: Cllr Helyer

Unanimous

**RESOLVED** to:

- Appoint the Locum Clerk on a rolling contract for a minimum of 10 hours a week;
- To employ the Locum Clerk through HMRC payroll;
- To appoint the Locum Clerk as Proper Officer.

It was agreed to refer item 3.1 back to the Personnel Committee for consideration and that any recommendation is placed before Full Council for ratification.

There being no other business the meeting closed at 9:25pm

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**CHAIR:**

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**DATE:**

# MARTOCK PARISH COUNCIL

## PLANNING & HIGHWAYS COMMITTEE

Minutes of the Planning & Highways Committee Meeting held on Wednesday 14<sup>th</sup> June 2023 in the Parish Hall, Church Street, Martock commencing at 7:00pm.

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Members Present: Cllr Helyer (Chair), Welsh and Potter.

Non Councillors Present: Dr Clegg and Mr Swindells.

### Public participation time

There were no Members of the Public present. No matters were raised.

#### 1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Hole (work).

Cllr Clarke and Cllr Bloomfield were not present.

#### 2. DECLARATIONS OF INTEREST

Mr Clegg indicated a personal interest in Application 2023/01378/TCA.

#### 3. PLANNING COMMITTEE MATTERS

(a) **Vice Chair of the Committee** – This was deferred until the next meeting.

(b) **Co-option of non-voting, non-councillor members of the Planning Committee** – Committee considered the proposal to co-opt Dr Andrew Clegg & Mr Gordon Swindells as a non-voting, non-councillor members of the Planning Committee.

Proposed: Cllr Welsh  
Unanimous

Seconded: Cllr Helyer

**RESOLVED** to co-opt Dr Andrew Clegg & Mr Gordon Swindells as a non-voting, non-councillor members of the Planning Committee.

#### 4. MINUTES OF PREVIOUS MEETING

Committee noted the minutes of the Committee meeting held on 12<sup>th</sup> April 2023. Only one member present had been present at the meeting.

It was agreed to sign the minutes of the meeting held on 8<sup>th</sup> March 2023 that had been previously agreed.

#### 5. PLANNING APPLICATIONS

Committee considered the following planning applications received:

- a. **23/01218/S73** | S73 application to vary condition 11(Use Class) to allow any use falling within Use Class E in relation to planning approval 21/03666/FUL for Full planning application for the installation of three commercial units (E use class) with associated landscaping, parking and works | Martock Workspace Stoke Road Martock Somerset TA12 6RR.

It was resolved to recommend refusal of Application 23/01218/S73 unless the conditions that the use to which the units are put:

- exclude retail or other businesses likely to increase the use of the site by customers.
  - exclude businesses likely to increase the use of the site by delivery vehicles.
  - exclude businesses likely to generate noise beyond that expected from a commercial office.
- b. 23/01250/FUL | Demolition of existing barns and erection of 5 No. dwellings including all associated works and the realignment of existing agricultural track | Land Os 0037 Foldhill Lane Martock Somerset.

It was resolved to refuse application 23/01250/FUL for the following reasons:

- The proposed development is contrary to Martock Neighbourhood Plan policies Mart 1, Mart6, Mart7, Mart8, Mart13, Mart16 and Mart17 and does not fully align with the requirements of Mart2, Mart10, Mart22, and Mart30.
- The proposal does not fall within the Class Q category and hence is regarded as building in the open countryside which the Neighbourhood Plan does not support.
- The proposal is outside the village development limit and not contiguous with it.
- The proposal does not contribute to the objectively assessed housing needs of the village.
- Because the planned number of new houses in the village already exceeds the agreed target by 21.3%, the development undermines the settlement policy for the district.
- The proposal has no Habitat Regulations Assessment, or similar, to demonstrate how it is phosphate nutrient neutral.
- The proposal has insufficient data to show how its design 'reflects local character and design preferences' as outlined in Section 12 of NPPF and Neighbourhood Plan policy Mart11.
- The drainage strategy provided indicates a direction of flow for Main River which is uphill. Consequently it is considered that the document provided cannot be relied upon and, therefore, is not fit for purpose.
- There are concerns about the access from the site onto a derestricted main road.

The application correctly states that the Local Plan is 'out of date' because the SSDC area currently is regarded as unable to meet its housing land supply requirement. However, Martock Neighbourhood Plan is not 'out of date' as it satisfies the requirements of NPPF paragraph 14. (see NPPF Annex.docx)

- c. 23/01331/DOC1 | Discharge of Conditions No. 5 (Scheme of Landscape) and No. 8 (Scheme for Maintenance of Communal Areas) of Planning Application 22/02338/S73. | Burfield And Co Limited Manor Road Martock Somerset TA12 6JH

**COMMENT:** No Objection

- d. 23/01378/TCA | Notification of intent to carry out Tree Surgery Works to No. 1 Tree within a Conservation Area. | 104 Higher Street Bower Hinton Martock Somerset TA12 6LT.

**COMMENT:** No Objection

- e. 23/01345/HOU | Proposed Home Office | 1 Moorlands Park Martock Somerset TA12 6DN.

**COMMENT:** No Objection

- f. 23/01441/TCA : Proposal: Notification of intent to fell No.01 tree within a Conservation Area Location: 3 Church Close Martock Somerset TA12 6DS.  
**COMMENT:** No Objection

**6. CHAIR'S REPORT**

Committee received and noted the Chair's Report. A copy of the report is attached to these minutes in Appendix One.

The revision of the current Neighbourhood Plan was discussed and it was agreed to consider setting up a Working Party to commence the review with an aim to updating the plan in time for the next parish elections.

There being no other business the Chair thanked Members for their attendance and closed the meeting at 7.53pm.

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**CHAIR:**

\_\_\_\_\_  
**DATE:**

## MPC Planning Committee Report June 2023

### Introduction

This is the Martock Parish Council Planning Committee Report prepared for the 14<sup>th</sup> June 2023 Planning Committee meeting. It covers the period from the 1<sup>st</sup> March 2023 up to the time of writing [4<sup>th</sup> June 2023].

### Planning applications considered since 1<sup>st</sup> May 2023

There were no planning applications considered by MPC during May 2023. Only 1 application pertinent to Martock had been validated by Somerset Council since the MPC Planning Committee Meeting in April (this application was not considered to warrant a planning committee meeting):

- 23/01103/DOC1 Discharge of Conditions No. 4 (Stonework), No. 5 (External Walls and Roofs), No. 6 (Doors, Windows and Steps), No. 7 (Roof Lights), No. 8 (Foul Water) and No. 9 (Materials) of Planning Application 22/02215/LBC.  
Hinton House Higher Street Bower Hinton Martock Somerset TA12 6LJ

### Planning applications validated by SSDC and awaiting review

At the time of writing [4<sup>th</sup> June 2023] the following planning applications pertinent to Martock have been validated by Somerset Council and await review by MPC:

- 23/01218/S73 | S73 application to vary condition 11(Use Class) to allow any use falling within Use Class E in relation to planning approval 21/03666/FUL for Full planning application for the installation of three commercial units (E use class) with associated landscaping, parking and works | Martock Workspace Stoke Road Martock Somerset TA12 6RR
- 23/01250/FUL | Demolition of existing barns and erection of 5 No. dwellings including all associated works and the realignment of existing agricultural track | Land Os 0037 Foldhill Lane Martock Somerset
- 23/01345/HOU | Proposed Home Office | 1 Moorlands Park Martock Somerset TA12 6DN
- 23/01331/DOC1 | Discharge of Conditions No. 5 (Scheme of Landscape) and No. 8 (Scheme for Maintenance of Communal Areas) of Planning Application 22/02338/S73. | Burfield And Co Limited Manor Road Martock Somerset TA12 6JH
- 23/01378/TCA | Notification of intent to carry out Tree Surgery Works to No. 1 Tree within a Conservation Area. | 104 Higher Street Bower Hinton Martock Somerset TA12 6LT

### Planning Applications Decided by Somerset Council since 1<sup>st</sup> May 23

The following planning applications pertinent to Martock were decided by Somerset Council during May 2023.

- 23/00603/LBC | The carrying out of internal alterations for the installation of through floor lift | 1 The Green East Street Martock Somerset TA12 6NE  
Application permitted with conditions.
- 23/00536/TCA | Notification of intent to Fell No. 1 Tree within a Conservation Area. | Garden Cottage Church Street Martock Somerset TA12 6JL  
Application permitted.

## Planning Applications Awaiting Decisions

At the time of writing [4<sup>th</sup> June 2023] there are 22 validated planning applications currently identified as awaiting a decision.

Of these, the following applications are for new buildings and are potentially awaiting resolution of the Phosphate Mitigation:

- 20/01576/FUL Erection of 3 bed dwelling and associated parking  
Land North Of 6 Newtown Coat Road Martock Somerset TA12 6EX
- 20/03004/FUL Extension to existing House 1 and erection of 2 new buildings with associated infrastructure  
Land Os 2434 (Poultry Units) Stoke Road Martock
- 21/00305/FUL Erection of detached bungalow with rooms in the roof and associated works  
Land At Junction Of Foldhill Close Bearley Road Martock Somerset
- 21/01035/OUT Outline application for up to 100 dwellings with associated works including access, public open space and landscaping.  
Land OS 6925 Coat Road Martock Somerset
- 21/01898/OUT Outline application with all matters reserved except access for proposed dwelling and associated parking.  
Goose Hill Barn, Bower Hinton TA12 6LJ
- 22/03254/FUL Partial demolition, partial conversion and new build development to form 10 no. dwellings  
Old Sparrow Works Ringwell Hill Martock Somerset TA12 6LG
- 22/03507/FUL Erection of 9 open market dwellings (re-submission of 21/03285/FUL)  
Land OS 8226 Off Dimmocks Lane Bower Hinton Martock Somerset TA12 6LA
- 23/00185/FUL Erection of a two storey self-build dwelling and detached outbuilding comprising of a single bay garage and two bay car port  
Paddock House Hurst Martock Somerset TA12 6JU
- 23/01250/FUL | Demolition of existing barns and erection of 5 No. dwellings including all associated works and the realignment of existing agricultural track | Land Os 0037 Foldhill Lane Martock Somerset

## Planning & Transport Committee

### Planning Committee Members

Membership of the Planning Committee is currently:

Cllr Paul Helyer – Chair of Planning Committee

Cllr Neil Bloomfield

Cllr Louise Clarke

Cllr John Hole

Cllr Alan Potter

Cllr Tony Walsh

**One vacancy**

### Planning & Transport Committee Terms of Reference

The Planning and Transport Committee Terms of Reference were formally accepted at the meeting of MPC Full Council on 31<sup>st</sup> May 2023.



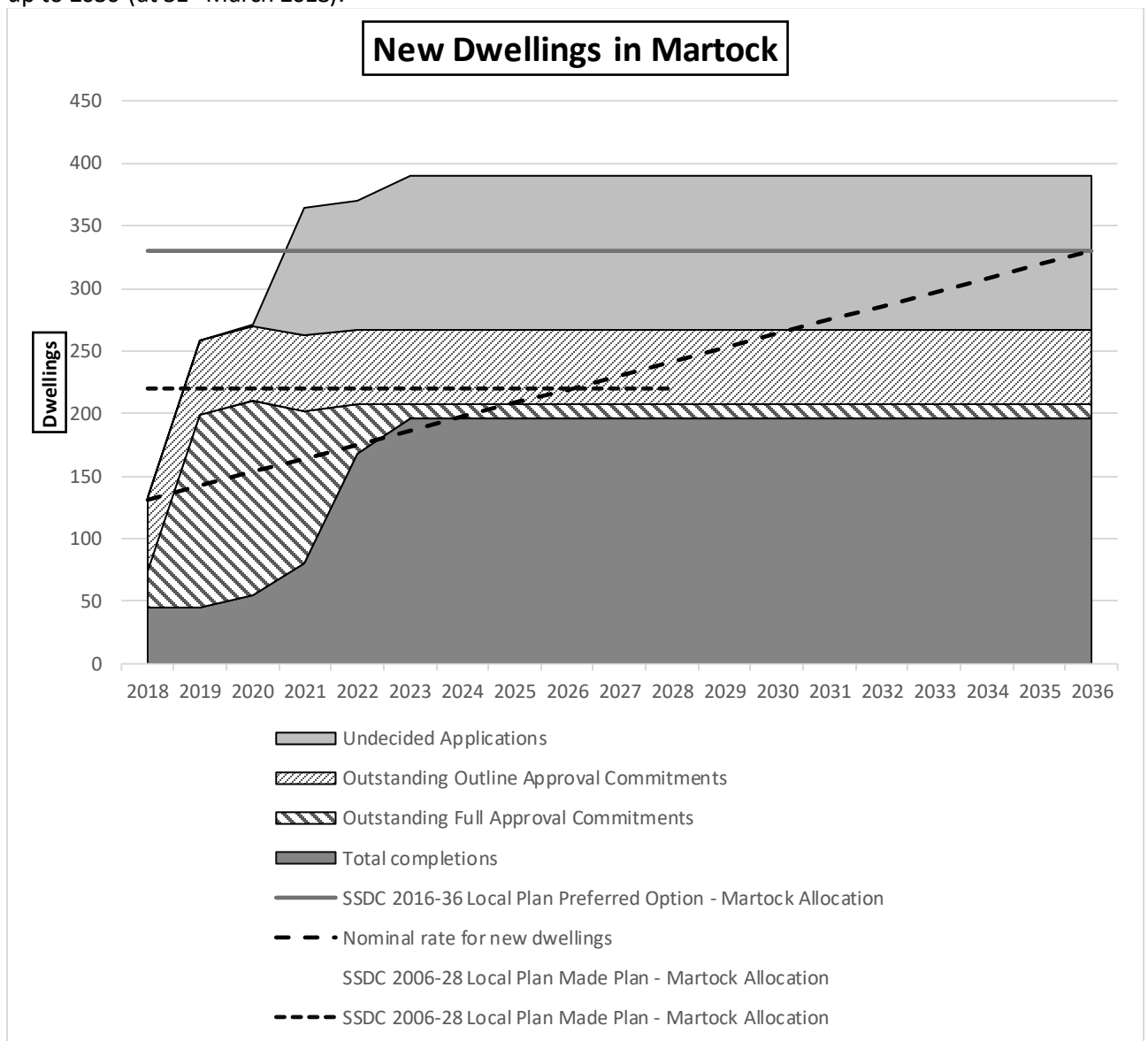
Local & Neighbourhood Plans

Local Plan

The reorganisation of Somerset County and District Councils into a single Unitary Council effectively put the review of the South Somerset Local Plan on hold. “The current Local Plan documents for South Somerset District Council [...] will remain part of the Development Plan until they are replaced either wholly or in part by new Local Plan documents produced by the new unitary council. For the avoidance of doubt adopted Neighbourhood Plans will continue to remain part of the Development Plan for relevant areas.”

South Somerset’s Local Plan for 2006 to 2028 was adopted on 5 March 2015. It identified a residual requirement of 106 new dwellings for Martock up to 2028 as at April 2012.

The SSDC Local Plan Review 2016 to 2036 was initiated and got as far as the second formal stage of consultation prior to being put on hold pending the reorganisation of the District and County Councils into a single Unitary Authority. The Local Plan Preferred Options Document identified a residual requirement of 220 new dwellings for Martock and 3.0 hectares of new employment land up to 2036 (at 31<sup>st</sup> March 2018).



Under “Infrastructure”, the Local Plan Preferred Options includes the following statements for Martock:

- “The flood alleviation scheme at Martock includes a 300m flood embankment, throttle structures, widened channel, and walls. If development is proposed on the eastern edge of Martock, existing culverts should be upgraded, funded through developer contributions. Flood defences may need to be raised in the future, depending on the location and floor levels of future development.”
- “The Infrastructure Delivery Plan identified the requirement for fluvial flood risk defences, and also a community hall, new open space, sports facilities, play area, and expansion of youth facilities for the settlement. An equipped play area at Martock is a particular priority.”
- “Symphony Healthcare Services advise that the existing primary healthcare practices in Martock are operating in excess of operational capacity in accordance with national standards. An options appraisal for what type of healthcare development is required and could be delivered in Martock to accommodate the primary healthcare needs of the increasing population will be necessary.”

#### Neighbourhood Plan

The Martock Neighbourhood Plan 2018 to 2028 version 4.3 was prepared with reference to the SSDC Local Plan SSDC Local Plan Review 2016 to 2036 Preferred Option Version.

Following a positive referendum result, South Somerset District Council has agreed at the District Executive meeting on 3<sup>rd</sup> June 2021 to make the Martock Neighbourhood Development Plan part of the Statutory Development Plan.

Paul Helyer

Chair of Martock Parish Council Planning & Transport Committee

4<sup>th</sup> June 2023

## MARTOCK PARISH COUNCIL

Finance & Resources Committee Minutes

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Parish Hall, Church St Martock TA12 6JL  
Email : [support@martock-pc.gov.uk](mailto:support@martock-pc.gov.uk) 01935 822891

**Minutes of the Finance and Resources Committee held at  
9:00 am on Wednesday 21<sup>st</sup> June 2023 at Martock Parish Hall**

**Present:** Cllr Alison Warne (Chair) Cllr Paul Helyer  
Cllr Sylvia Williams Cllr Graham MacDonald  
Cllr Ashley Chapman Cllr Joy Bailey  
**Apologies:** Cllr John Hole  
**In Attendance:** None

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Cllr Paul Helyer acted as Clerk for the meeting.

There were no members of the public at the meeting.

**ITEM 1 TO RECEIVE ANY APOLOGIES FOR ABSENCE**

Apologies had been received from Cllr John Hole.

**ITEM 2 TO RECEIVE ANY DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

No declarations of interest in items on the agenda had been received.

**ITEM 3 TO CONSIDER COMMITTEE RESTRUCTURE PROPOSAL OPTIONS**

It was Resolved to recommend to Full Council that there should be five Standing Committees (Finance & Resources; Buildings and Open Spaces; Events; Planning & Highways; and Community Services) with Personnel becoming a Subcommittee of Finance & Resources.

Proposed Cllr S Williams; seconded Cllr Helyer Unanimous.

The meeting closed at 9:35am

Approved (date):

Signed by the Chair: \_\_\_\_\_