

# MARTOCK PARISH COUNCIL

Martock Parish Council  
The Market House  
Church Street  
Martock Somerset  
TA12 6JL



Date of Issue: 17/08/2023

TO: Councillors John Hole (Chair), Joy Bailey (Vice Chair), Paul Helyer, Katie Hunt, Graham MacDonald, Alison Warne, Ash Warne, Neil Bloomfield, Suzanne Luxton, Louise Clarke, Alan Potter, Tony Welsh, Ashley Chapman, Sylvia Williams and Neil Williams.

## NOTICE OF MEETING

**YOU ARE HEREBY SUMMONED TO ATTEND** a **EXTRAORDINARY PARISH COUNCIL MEETING** of the **MARTOCK PARISH COUNCIL** to be held on **Wednesday 23<sup>rd</sup> August 2023** in the Parish Hall, Church Street, Martock at **7:00pm** for the purpose of transacting the business set out in the agenda below.

*John Hole*

Cllr John Hole  
Chair MPC

***Please contact the Parish Office (01935 822891) if you need further information on this agenda.***

Members of the public are welcome to attend. The meeting may be recorded.

### **Public participation time**

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's Standing Orders which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)



# MARTOCK PARISH COUNCIL

## EXTRAORDINARY COUNCIL MEETING

### AGENDA

Wednesday 23<sup>rd</sup> August at 7:00 pm

#### 1. Apologies for Absence

- a. To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1))

#### 2. Declarations of Interest

- a. To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34)

#### 3. TO RESOLVE TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

- a. As items are expected to include the consideration of exempt information, the Personnel Committee is recommended to resolve "That, in accordance with Section 1 of Public Bodies (Admission to Meetings) Act 1960, the public be excluded during the discussion of the matters referred to in agenda item 14, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Section 1 of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information"

#### 4. Confirmation of Minutes of previous meeting

- a. To confirm and sign the minutes of Full Council meeting held on 26<sup>th</sup> July 2023 as a correct record (LGA1972 sch12).

#### 5. Council IT Systems

To consider the updated reports including the potential purchase of additional software and the various options to host Council's IT infrastructure  
To delegate authority to Clerk, RFO and Chair of Council to ensure IT systems are in place

#### 6. Proposed Café at Pavilion

- a. Update and proposal from the Working Group

#### 7. Community Funded 20mph Speed Limits

- a. To consider submitting an expression of interest to Somerset Council to support design and implementation of a 20mph speed limit. It is estimated that the cost would be in the region of £15,000.
- b. Council would be required to pay a £500 non-refundable application fee which will cover an initial assessment including up to a two week-long speed data readings.

**8. Annual Fireworks**

- a. A request has been made to confirm that entry to the annual fireworks display will be free in 2023. Cllr Clarke will speak further to this item.

**9. Appointment of Locum Clerk**

- a. Chair to propose the appointment of Peter Finnis as Locum Clerk for a maximum of 15 hours per week until the new permanent Clerk is in post.

**10. Forthcoming Meetings**

- a. Full Council – Wednesday 27<sup>th</sup> September 2023 7pm
- b. Planning Committee – Wednesday 13<sup>th</sup> September 2023 7pm
- c. Chair proposes that Full Council conducts all business of other standing committees until there has been a review of the current committee structure and a new permanent Clerk is in post.

**11. Confidential Matters**

- a. Staffing Issue(s)
- b. Update on previous Confidential Matters