

MARTOCK PARISH COUNCIL

Martock Parish Council
The Market House
Church Street
Martock Somerset
TA12 6JL



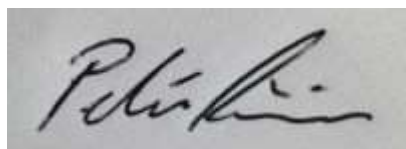
Date of Issue: 27/09/2023

TO: Councillors John Hole (Chair), Joy Bailey (Vice Chair), Paul Helyer, Katie Hunt, Graham MacDonald, Alison Warne, Ash Warne, Neil Bloomfield, Suzanne Luxton, Louise Clarke, Alan Potter, Tony Welsh, Ashley Chapman, Sylvia Williams and Neil Williams.

NOTICE OF MEETING

YOU ARE HEREBY SUMMONED TO ATTEND THE COUNCIL MEETING of the **MARTOCK PARISH COUNCIL** to be held on **Wednesday 4th October 2023** in the Parish Hall, Church Street, Martock at **7:00pm** for the purpose of transacting the business set out in the agenda below.

NOTE: All members are reminded that this meeting will be preceded by a private discussion session at 6.00pm in respect of future committee structure options, the outcome of which will be subject to a public report to full Council in due course.



Peter Finnis
Clerk MPC

Please contact the Parish Office (01935 822891) if you need further information on this agenda.

Members of the public are welcome to attend. The meeting may be recorded.

Public participation time

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's Standing Orders which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each.



MARTOCK PARISH COUNCIL

FULL COUNCIL MEETING

AGENDA

Wednesday 4th October 2023 at 7:00 pm

1. **Apologies for Absence:**
To receive and approve apologies for absence including reasons given.
2. **Declarations of Interest:**
To declare any interests relating to the business of the meeting and receive any dispensation requests.
3. **Confirmation of Minutes of previous meeting:**
To confirm and sign the minutes of the Extraordinary meeting of the Council held on 23rd August 2023 as a correct record. **Attached**
4. **Environmental Policy:**
To consider the final proposed Environmental Policy proposed by the Environment and Climate Emergency Working Group. **Attached**
5. **Proposed Café at Pavilion:**
Verbal update from the Working Group.
6. **Finance Reports – to consider and adopt the following:**
 - a. To receive and sign the Bank Reconciliation for the Current and Deposit Accounts. **Attached**
 - b. Detailed Balance Sheets – July and August 2023. **Attached**
 - c. Detailed Income and Expenditure Budget Report – July and August 2023. **Attached**
 - d. List of Payments – July and August 2023. **Attached**
7. **Committee Minutes:**
 - a. Personnel Committee – 23rd August 2023. **Attached**
 - b. Planning and Highways Committee – 13th September 2023. **Attached**
8. **Recruitment of new Chief Officer:**
Locum Clerk to provide a verbal update on behalf of the Recruitment Panel.
9. **Forthcoming Meetings:**
 - a. Full Council – Wednesday 25th October 2023 at 7.00pm
 - b. Planning Committee – Wednesday 11th October 2023 7pm

10. Exclusion of the Press and Public:

As the following items are expected to include the consideration of exempt information, it is proposed "That, in accordance with Section 1 of Public Bodies (Admission to Meetings) Act 1960, the public be excluded during the discussion of the following matters, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Section 1 of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".

11. Confidential Matters (if any):

- a.
- b.