

MARTOCK PARISH COUNCIL

Martock Parish Council
The Market House
Church Street
Martock Somerset
TA12 6JL

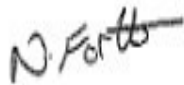


Date of Issue: 21/03/2024

TO: Councillors John Hole (Chair), Joy Bailey (Vice Chair), Ashley Chapman, Danny Dwyer, Paul Helyer, Graham MacDonald, Alan Potter, James Tresarden, Alison Warne, Ash Warne and Tony Welsh.

NOTICE OF MEETING

YOU ARE HEREBY SUMMONED TO ATTEND THE COUNCIL MEETING of the **MARTOCK PARISH COUNCIL** to be held on **Wednesday 27th March 2024** in the Parish Hall, Church Street, Martock at **7:00pm** for the purpose of transacting the business set out in the agenda below.



Natalie Fortt
Chief Executive

Please contact the Parish Office (01935 822891) if you need further information on this agenda.

Members of the public are welcome to attend. The meeting may be recorded.

Public participation time

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's Standing Orders which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each.



MARTOCK PARISH COUNCIL

FULL COUNCIL MEETING

AGENDA

Wednesday 27th March 2024 at 7:00 pm

1. **Apologies for Absence:** To receive and accept apologies for absence including reasons given.
2. **Declarations of Interest:** To declare any interests relating to the business of the meeting and receive any dispensation requests.
3. **Confirmation of Minutes of previous meeting:** To confirm and sign the minutes of the meeting of the Council held on 28th February 2024 as a correct record. **Attached**
4. **Chairman's Announcements**
5. **Allotment Management Arrangements:** Report of Operations Manager **Attached**
6. **Council Budget – 2023/24 Monitoring as at Month 11:**
 - (a) Detailed Income and Expenditure by Budget Heading.
 - (b) Detailed Balance Sheet.
 - (c) List of Payments for January 2024.
 - (d) Bank Reconciliation Statement.
 - (e) External audit report 22/23Reports of Responsible Financial Officer. **Attached**
7. **Assets:** To consider and adopt the Council's Assets Policy and Assets Register. **Attached**
8. **Financial Risk Assessment:** To review and agree the Council's Financial Risk Assessment. **Attached**
9. **Grant Task Group:** Council is requested to nominate two representatives to work with officers to review Grant Applications ahead of Full Council in April.
10. **Recreation Ground Hire Charges:** To agree the charges for hire of changing rooms and recreation ground. Report of Operations Manager. **Attached**
11. **M3CP (Making the Most of Martock Community Partnership):** Council is requested to nominate one representative to the M3CP.

12. Request for Crossing on Coat Road: To decide if Council would like to support the request for the installation of a pedestrian crossing on Coat Road.
Attached

13. Staff Review: Initial report of the Chief Executive. **Attached**

14. Committees: Council is requested to:

- a. Note the Minutes of the Planning Committee held on 13th March 2024
Attached
- b. Nominate 2 further Councillors to the Planning Committee

15. Neighbourhood Plan Working Group: To receive a verbal update from the working group.

16. Forward Plan: To review and agree the draft Full Council Forward Plan.
Attached

17. Forthcoming Meetings:

- a. Full Council – Wednesday 24th April 2024 7.00pm
- b. Planning Committee – Wednesday 10th April 2024 7.00pm