



# MARTOCK PARISH COUNCIL

## Martock Parish Burial Ground Rules And Regulations

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1. At least 48 hours' notice (on a form prescribed by the Parish Council) of every intended interment must be given to the Clerk of the Parish Council at the Parish Office, Market House, Church Street, Martock TA12 6JL. Except in special circumstances no notice will be received on Sundays or public holidays and such days must be excluded from the period of notice. An exception will be made on production of a medical certificate stating that early interment is necessary.
2. All fees in connection with an interment must be paid to the Clerk at the time notice is given.
3. No interment may take place on Sundays or public holidays. Not more than one funeral will be allowed to take place at one time.
4. All grave spaces will be allocated by the Clerk acting for the Parish Council. All graves must be dug and filled to the reasonable satisfaction of the Parish Council.
5. The certificate of the Registrar of Deaths, or, where an inquest has been held, of the Coroner, must be handed to the Clerk before the interment can take place.
6. No body shall be buried in a grave so that any part of the coffin is at a depth of less than three feet below the level of the ground adjoining the grave nor shall the cremated remains of a body be interred in a grave so that any part of the casket is at a depth of less than one foot below the level of the ground adjoining the grave.
7. No body shall be buried in a grave unless the coffin is effectually separated from any other coffin already in the grave by means of a layer of earth not less than six inches in thickness.
8. Only coffins made of wood or wood products will be allowed, except with the express permission of the Parish Council.
9. Whenever an interment has taken place the surface of the grave must be covered with turf to the reasonable satisfaction of the Parish Council as soon as possible after the natural subsidence of the earth has taken place. No mounds will be allowed on any graves. Once a grave has been levelled the Council requires access at all times for maintenance purposes.
10. The applicant or their approved agent shall be responsible for the excavation or reopening of any grave and for removing surplus soil from the Burial Ground.
11. Where any grave in which an interment has previously taken place is re-opened for the purpose of making another interment, no person shall disturb any human remains interred therein or remove there from any soil which is offensive.
12. The exclusive rights of burial in a grave may be purchased by residents of the electoral parish of Martock on payment of the appropriate fee. (Exceptions may be granted for long term residents who have had to move for end of life care). This provides exclusive rights to the Grantee and his/her successors in title for a period of 99 years. The owner of an exclusive right of burial shall maintain the grave in good order and condition to the satisfaction of the Parish Council.
13. The scattering of ashes is prohibited in the Garden of Remembrance but is permitted elsewhere in the Burial Ground.

14. No flowers or shrubs may be planted in any grave space without the express permission of the Parish Council.
15. Wreaths and cut flowers may be laid upon a grave but when withered must be removed. The Council's Groundsperson may also remove wreaths and cut flowers that are withered.
16. Once a grave is levelled, not more than two flower vases may be placed on a grave. They shall be placed at the head of the grave space and inserted there so that the tops of the vases are at least two inches below ground level. No glass containers are to be used and no other objects shall be placed on a grave except with the express permission of the Parish Council.
17. The consent of the Parish Council shall be obtained before any memorial is erected or any inscription is placed upon a proposed or existing memorial. In all cases designs, dimensions and inscriptions proposed must be submitted to the Parish Council for approval. Payment of the appropriate fees must be paid in advance.
18. The following memorials will be permitted, subject to the regulations concerning materials:
  - a. A simple headstone not exceeding 4' in height above ground level and 3' 4" in width and having no base, step, built-in vase or other projection raised above the level of the surrounding ground; **or:**
  - b. A simple cross not exceeding 4' in height above ground level and standing on a base which is either flush with the surrounding ground, or, if above the ground level, not larger than 4' by 2' 6" and not consisting of more than two steps; **or:**
  - c. A flat stone laid flush with the surrounding ground so that a mower may readily pass over it (maximum size 6' 6" in length and 3' in width); **or:**
  - d. On a cremation plot, a flat tablet or desktype tablet no more than 18" x 12". The tablet may be laid on a sub base provided this is installed flush with the surrounding ground.
19. The grave number must be permanently engraved on all memorials erected in the burial ground.
20. All the materials used in the construction of a memorial shall be of good quality and description. No memorial shall be constructed of bricks and plaster, Bath or other soft stone, zinc, iron or any other metal.
21. A memorial in the form of a cross may be constructed of wood, subject to special conditions laid down by the Parish Council.
22. Every memorial shall be firmly fixed in the ground on a concrete bed, the top of which shall be at least 6" below the surface of the ground.
23. Materials of every description to be used in the construction of memorials shall be conveyed into the burial ground by hand or on carts or trucks with wheels not likely to cause damage to the paths and turf. The person responsible for erecting the memorial must remove all spare soil and clean up after completion of the work, to the satisfaction of the Parish Council.
24. No memorial shall be removed from the burial ground except with the consent of the Parish Council.
25. Dogs accompanying visitors to the burial ground must be on a lead.
26. No games, sports, riding of bicycles, skateboards, roller blades etc. are allowed within the burial ground.

27. No seats or other structures may be placed or erected in the burial ground without the express permission of the Parish Council. It is the responsibility of the applicant to maintain the fabric. The council also reserves the right to remove damaged or poorly maintained benches.
28. No motor vehicles may be taken into the burial ground without the express permission of the Parish Council.
29. Visitors to the burial ground are required to refrain from damaging shrubs, flowers and memorials and to behave in a dignified manner.

**These rules and regulations were agreed at a meeting of Martock Parish Council on 27<sup>th</sup> July 2016 and take effect from 1<sup>st</sup> September 2016**

Adam Persson  
Clerk to the Parish Council  
August 2016

Amended February 2023 – amendment to item 12 Parishioners only.